

**FIRE!  
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FIRE SERVICE INSTITUTE  
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FIRE!**

# **BULLETIN**



**Issued by: Office of the Associate Vice-President  
for Public Service  
University of Illinois Urbana, IL**

FALL, 1976

## FROM THE DIRECTOR'S DESK

By: Jerry Monigold, Director, Fire Service Institute

In this, our first attempt at what we hope will become a quarterly training bulletin, we hope to give our readers an overview of what the Fire Service Institute is and what services it can provide the fire departments in Illinois.

The Fire Service Institute operates as a part of the Office of the Associate Vice President for Public Service of the University of Illinois, and carries out programs of training and service for the fire departments of Illinois.

This training takes the form of on-campus specialized courses and regional and locally specialized courses and regional and locally conducted field training.

Services other than training include conducting tests for promotions and certification, preparation of training materials, and consultation with local officials on fire protection problems.

These activities are financed with funds provided by a contract with the Division of Fire Prevention, Department of Law Enforcement of the State of Illinois, in the amount of \$205,000. This funding has remained static since the 1972-73 fiscal year.

We are presently negotiating with the Forestry Division of the Illinois Department of Conservation for a grant of \$28,000 to provide 50% support of two of our existing field programs and to institute a new course in Ground Cover Fire Fighting.

The Forestry Division has approved our grant request, but has not released the funds, pending satisfaction of certain concerns over accounting procedures for using Law Enforcement Contract funds to match their grant.

Organizationally, several changes of note have taken place over the past year.

With the beginning of the 1975-76 academic year, Firemanship Training was placed under the administrative control of the Associate Vice President for Public Service.

On October 10, 1975, Chief W. J. Eckert retired as Director. Gerald Monigold was named Acting Director at that time, and on May 21, 1976, was appointed to the Directorship.

July 21, 1976 marked another change that you may already have noted. At that time, Firemanship Training was retitled The Fire Service Institute to avoid conflict with Federal guidelines on discriminatory nomenclature, and to more closely identify the purpose and scope of the program. This change also brought about an upgrading organizationally, making it comparable to such other University functions as the Police Training Institute, and giving the Director status to that of a head of a department.

As you read through the following articles, we hope you will be able to get an even better idea of the total program offered by the Fire Service Institute.

Finally, we hope that those of you receiving this bulletin will make our need for part-time instructors known to members of your departments. If you wish to duplicate and post this information, please do so.

## 1975-76 TRAINING ACTIVITIES

By: Jerry Monigold

During fiscal 1976, the University of Illinois, Fire Service Institute conducted training in 270 locations throughout the State of Illinois. These were attended by 7,884 fire fighters and officers from an estimated 700 fire departments, 1,968 hospital and nursing home staff members, and 519 other citizens.

Two new programs, Breathing Equipment Maintenance and Breathing Equipment Specialist (Smoke Divers) were instituted. The Fire Department Pump Operators Course was reinstated and expanded. Applications for attendance at most specialized schools exceeded our capabilities.

Following is a more detailed summary of Firemanship Training (now Fire Service Institute) activities.

ANNUAL REPORT OF FIREMANSHIP TRAINING

JULY 1, 1975 to JUNE 30, 1976

S U M M A R Y

SYSTEMATIC TRAINING:

	<u>CENTERS</u>	<u>CLASS HOURS</u>	<u>STAFF</u>	<u>FIREFIGHTERS REGISTERED</u>	<u>CITIZENS</u>	<u>MAN HOURS</u>
A. FIREMANSHIP TRAINING I	77	1,177		1,749		21,077
B. FIREMANSHIP TRAINING II	59	916		1,329		15,147
C. FIRST AID AND RESCUE I	25	376		632	11	7,394
<u>TOTAL SYSTEMATIC TRAINING:</u>	<u>161</u>	<u>2,469</u>		<u>3,710</u>	<u>11</u>	<u>43,618</u>

SPECIALIZED TRAINING:

A. REGIONAL SCHOOLS	13	126		643	100	6,110
B. AUTO EXTRICATION	7	84		240		2,877
C. ANNUAL FIRE COLLEGE	1	22		676		11,487
D. SPECIALIZED CLASSES	22	604		770	3	11,319
<u>TOTAL SPECIALIZED TRAINING:</u>	<u>43</u>	<u>836</u>		<u>2,329</u>	<u>103</u>	<u>31,793</u>

COOPERATIVE TRAINING:

A. INDUSTRIAL TRAINING	5	27		41	59	381
B. HOSPITALS	11	80	1,345	45		3,460
NURSING HOMES	14	75	623	35		2,209
C. ASSISTING MUNICIPAL OFFICIALS	11	74		126		852
D. FIREMEN'S ASSOC. SCHOOLS	4	18		460		1,869
E. FIREMEN'S ASSOC. MEETINGS	17	37		876		1,755
F. FIRE PREVENTION DEMONSTRATIONS AND LECTURES	9	31		262	346	1,326
<u>TOTAL COOPERATIVE TRAINING:</u>	<u>66</u>	<u>342</u>	<u>1,968</u>	<u>1,845</u>	<u>405</u>	<u>11,852</u>

ILLINOIS FIRE COMMISSION AND  
COMMITTEE MEETINGS:

111

ILLINOIS FIRE SERVICE ASSOC.  
MEETINGS:

18

TOTAL

129

TRAINING PROGRAM TOTALS:

270      3,776      1,968      7,884      519      87,263

## 1976-77 SPECIALIZED COURSES

The Fire Service Institute will be offering a variety of specialized courses on campus during the 1976-77 fiscal year. The conduct of these classes will be dependent upon necessary enrollment and adequate funding.

For further information contact: Gerald E. Monigold, Director, Fire Service Institute, 1007 W. Nevada, Urbana, IL 61801 or phone 217/333-3800.

The classes are as follows:

November 15-19, 1976 (Phase I)	Fire Department
January 10-14, 1977 (Phase II)	Management
**December 13-17, 1976	*Standard Level Fire Service Instructor
January 31 - February 4, 1977	*Basic Level Fire Service Instructor
March 7-11, 1977	*Breathing Equipment Specialists (Smoke Divers)
March 15 - 17, 1977	*Advance Pump Operators
April 4 - May 6, 1977	*Certified Fire Fighter (Recruit)
May 16-20, 1977	Company Officer
June 2-5, 1977	*53rd Annual Illinois Fire College

(See the following articles for descriptions of the above courses)

\* The Illinois Fire Commission recognizes and will reimburse a portion of the cost of these courses.

\*\* Please note that the dates for this course have been changed from earlier announcements.

## RENTAL OF FIRE TRAINING FILMS

By: Jerry Monigold

Effective October 1, 1976, a rental fee of from \$5.00 - \$8.50 will be charged by the University of Illinois Visual Aids Service for use of fire training films. This charge will be billed to the fire department using the films.

While these films have been handled by the Visual Aids Service for several years, the Fire Service Institute has reimbursed them a \$5.00 per booking service fee. This has amounted to an annual expenditure of from \$4000 to \$5000. Because of budgetary restraints this is no longer possible.

It is realized that this will place some strain on the using fire departments, but it should have the benefits of providing funds for adding new titles and increasing the number of film prints most often used. This has not been possible when all new or duplicate prints had to be purchased by the Fire Service Institute.

All inquiries for film listing or rental information should be addressed to: Visual Aids Service, University of Illinois, 1325 S. Oak Street, Champaign, IL 61820 or phone 217/333-1360.

## STANDARD LEVEL INSTRUCTOR COURSE

By: Jim Straseske, Instructor

The Standard Level Instructor Course is a forty (40)-hour class devoted to developing instructional skills and classroom management techniques to successfully teach and administer the Certified Advanced Fire Fighter Level, as identified by the Illinois Fire Commission.

Standard Level certification is granted to those individuals who:

1. Qualify as a Basic Instructor. (A prerequisite for entering the Standard Level Class).
2. Successfully complete a forty (40) student exposure hour Standard Course in methods and techniques of teaching.
3. Successfully complete the Certified Advanced Fire Fighter Level.
4. Upon completion of the 40-hour Standard Course, the individual is required to submit to the Commission Offices a transcript or letter of successful completion of the course.

NOTE: Certified Standard Level Instructors are able to teach all of the subjects for the Certified Advanced Fire Fighter Level and validate training records for this level of training.

### PURPOSE AND SCOPE OF THE COURSE:

Material presented in this course will be aimed at the instructor who already possesses some experience in teaching. Emphasis will be placed on development of a comprehensive fire department training program and on teaching by means of the conference technique.

Subjects to be covered will include: Qualifications and Duties of a Training Officer; Objectives of the Training Program; Planning, Acquiring and Using Training Facilities; Developing Curriculum; Administering a Training Program; and Techniques of Conference Leadership which includes a practice teaching exercise.

The class starts December 13 and ends December 17, 1976. Direct inquiries to Fire Service Institute. Enrollment is limited to 25 students.

## 52ND ANNUAL FIRE COLLEGE CLASS EVALUATIONS

By: Jim Straseske, Instructor

This year's Fire College was held June 10-13, 1976. The total attendance for the four-day school was 676 fire fighters. This year's keynote speaker was W. J. Eckert, Emeritus Director of the Fire Service Institute (Firemanship Training). Chief Eckert's address was well received and he was given a standing ovation at the conclusion.

This year was the first year that the Fire College classes were evaluated by the students who participated. Each group was asked to complete a form entitled "Fire College CEQ" (CEQ = course evaluation questionnaire). From these CEQ's, we were able to collect valuable data which will help us select classes and instructors for next year's Fire College.

The following is the general data collected:

1. Number who attended for the first time: 369
2. Number who had previously attended: 251
3. Number by group: Paid = 111 (22%)  
Volunteer = 250 (49%)  
Paid-on-Call = 147 (29%)
4. Average number of years experience: 6.75

Included on the CEQ forms were 10 questions dealing with the content of the class and how well the instructors performed. This data will be used internally to help evaluate instructors and course content. Hopefully, the CEQ's will help make the 53rd Annual Fire College the best one yet.

## "SMOKE DIVERS' SCHOOL"

By: Jack Rutledge, Instructor

The first Smoke Divers' School was held at the University of Illinois at Urbana-Champaign, May 10-14, 1976. The official title was "Breathing Apparatus Specialists' School." The school was attended by 32 fire fighters from around the state.

The five-day (40 hour) school started by coverage of basic principals of Physiology of Breathing, Toxic Products of Combustion and the Mechanical Principals and Care of Breathing Apparatus.

Next, students were tested for a variety of characteristics such as: air consumption per minute at different work rates, height and weight measurements, and donning speeds. After being introduced to the apparatus, students were asked to don the units in confined spaces and change the bottles without removing the unit. Smoke drills were initiated in a non-toxic atmosphere and then in a toxic atmosphere.

The third day focused on various obstacle courses in the smoke and heat, as well as various fire fighting tasks in a fire situation. Students also were introduced to basic emergency situations and rescue.

The fourth day was devoted primarily to the rescue situation in various structures. Later, the students learned to "Buddy Breath," using each others' masks or regulators in a toxic atmosphere. The rescue portion of the Breathing Apparatus Specialists' School also included a night drill that was held in a two-story house.

On the last day of the school, students were exposed to non-structural types of rescues. These included a rescue from a tank car containing toxic gases and a simulated sewer or caisson type of rescue.

During the course of the school, some interesting data was collected. The average weight of the breathing apparatus and all of the protective clothing was 56 pounds. Fire fighters were asked to don the units from a position on the ground with all of their protective clothing on, and the best five out of ten times were averaged. In our first class of 32 men, the class average was 22.6 seconds; while taken on a 10-trial basis, the average was 27.9 seconds. The data also seemed to indicate that most of the men "learned" to control their breathing rate so that they could do more work with the same amount of air or less.

The next Smoke Divers' School will be held tentatively in March of 1977, and will be limited to 24 men. All of the applicants must take physical examinations within six months before the starting date of the school. A statewide mailing will include all of the necessary registration information.

## FIELD CERTIFICATION

By: Howard Eskridge, Instructor

One of the questions that frequently comes up during classes conducted within a fire department or fire protection district is how the members of the organization can become certified by the Illinois Fire Commission without actually going through the 200 hours of instruction.

Most training programs conducted in departments parallel the material required for certification, and as a result, many individuals are qualified to challenge the examination for Certified Fire Fighter.

The University of Illinois Fire Service Institute can provide instruction and/or examinations for those wishing to become certified in the field.

Classes can be scheduled for five nights, as with the Standard Fire Training I and II programs, and written and practical exams can be conducted at the end of each session, or at the end of the five nights of training.

Currently, an individual will not receive block-by-block certification, but will receive his certificate at such time as he satisfies the requirements of the entire Certified Fire Fighter program.

All individuals desiring to participate in such a program should obtain a Records Jacket and Consolidated Course Outline from the Illinois Fire Commission and present it to the instructor at the end of each training unit.

The instructor will mark off each area in which the student has met the requirements for that area and, when all areas are completed, the instructor will send a copy of the course results to the Commission.

The student then will send his Records Jacket to the Commission and will receive certification as a Certified Fire Fighter.

Any further questions regarding this procedure should be directed to the Director of the Fire Service Institute.

## THE 200-HOUR CERTIFIED FIRE FIGHTER COURSE (RECRUIT SCHOOL)

By: Howard Eskridge, Instructor

The Fire Service Institute has conducted three 200-Hour Certified Fire Fighter Academies at the Training Center located on the University of Illinois campus.

Current plans are to conduct two such courses each year, one in the Spring, and one in the Fall. The course is held over a five-week period during which an individual may satisfy the requirements of the Illinois Fire Commission and receive accreditation as a Certified Fire Fighter. People attending this school are required to live on campus while it is in session unless they live within a 40-mile radius of the University. Housing and meals for the five-week period are provided at a cost of less than \$250 per individual.

Instruction is presented by certified instructors of the Fire Service Institute staff. In addition to classroom instruction, all students participate in manipulative skill development where appropriate to the subject matter. At the end of each subject, students take a quiz. If applicable, a practical examination is also given.

During the course, actual fire scene situations are created, including operations in live fire. During the most recent course, a night drill was held giving the students an opportunity to work under minimal lighting conditions. Future plans call for additional night drills to enhance the value of the course and to provide students with additional experience working in less than ideal conditions.

During the final week of the course, actual fire situations are handled by the students. They include fire control of flammable liquids using a 6,000 gallon tanker and the firing of an A-frame using LP gas. Structural fire fighting experience is gained from burning a house using several individual fires in the structure.

Before taking the final examination, each student must have successfully completed all section quizzes and practical examinations. A passing score on the final examination entitled the individual to become a Certified Fire Fighter.

## PUMP OPERATORS SCHOOLS

By: Howard Eskridge, Instructor

Two Pump Operators Schools, each three days long, are being offered at the Training Center on the Urbana-Champaign campus of the University of Illinois. In the past, the Pump Schools were of a four or five-day duration. In order to more adequately serve the needs of the Illinois Fire Service, the Basic Pump Operators School and the Advanced Pump Operators school were developed.

This course covers the theory and mechanics of fire pumps, preventive maintenance which can be performed in-house, the basics of discharge hydraulics, basic hydrant operations, and the theory and practice of drafting operations. In order to allow more individual attention from the instructors, it is limited to a maximum of 30 students. Students attending the Basic Pump Operators School are given priority in registration for the Advanced Pump Operators School.

At the present, the Basic Pump Operators School will be held once a year, unless requests for this training far exceed the available space. At such a time, the course will be offered twice a year when funds permit.

The Advanced Pump Operators School, scheduled for March 15-17, 1977, will be a continuation of the Basic Pump Operators School concluded August 19, 1976. In the Advanced School, a review of the theory and mechanical principles will be provided. Additional advanced hydraulics problems will be developed, including master streams, elevated streams, standpipe and sprinkler operations, multiple line evolutions, and relay situations. Corrective maintenance and preventive maintenance will be discussed and demonstrated. Water system analysis will be a topic with area flow tests to be conducted by the students. As with the Basic Pump Operators School, if registration requests sufficiently exceed available space and funds permit, the course will be offered twice a year.

The Basic Pump Operators School is designed for fire service members who are beginners in these skills and techniques.

## THE CERTIFIED BASIC INSTRUCTOR COURSE

By: Kim Allen, Instructor

The Certified Basic Instructor Course is to qualify instructors to teach and to validate training records pertaining to the 200-hour Certified Fire Fighter Course as prescribed by the Illinois Fire Protection Personnel Standards and Education Commission.

This course is of interest to all fire departments conducting training activities because individual fire fighters can obtain certification credit for certain classes if the instructor is certified even though the fire department does not participate in the Commission program.

The Certified Basic Instructor Course is forty (40) hours long. During it, students receive instruction on Principles of Teaching and Learning, Teaching Procedures, Evaluation Procedures, Training Aids and Devices, and Training Programs and Records.

Two practice teaching exercises ensure that students can apply information obtained during their training to actual classroom situations. One of the practice teaching exercises is video taped to aid the student in self evaluation of this teaching technique.

Graduates of this course are authorized to teach the 200-hour Certified Fire Fighter Course and to validate training records at the 200-hour level if the graduate also (a) has a minimum of five years in the fire service or a department of a state agency, or at an educational institution whose primary responsibility was fire service training and related activities; (b) has been certified at the 200-hour Fire Fighter level; and (c) submits application for certification to the Illinois Fire Protection Personnel Standards and Education Commission.

The next scheduled Certified Basic Instructor Course is scheduled from January 31 - February 4, 1977, on the Urbana-Champaign campus of the University of Illinois. Please direct inquiries to the Fire Service Institute Office.

## FIRE DEPARTMENT MANAGEMENT CONFERENCE

By: Jerry Monigold

After a five-year omission from our specialized course offerings, a Fire Department Management Conference has been reinstated. It is scheduled to be held on the Urbana-Champaign campus of the University of Illinois November 15-19, 1976, and January 10-14, 1977.

The two-week Fire Department Management Conference is intended for top level fire administrators in the community or their subordinates with department-wide responsibilities. Technical fire protection training will not be a part of these programs. These are management development conferences.

Each two-week program consists of some 110 hours of intensive small group learning situations. Enrollment is limited to 20 students to retain the benefits of small group interaction. The two weeks are separated in time to allow the fire administration to return home, digest the first week's instruction, try some things out, and return to the campus for the second week with fresh insights and fresh problems.

"Week one" of each conference lays foundations in 10 areas of concern to fire service management: self development, group development, organizational structure, motivation, leadership communications, dealing with stress, decision-making, and labor-management relations. "Week two" of each set builds on these foundations and includes intensive work on the individual fire administrator's most pressing problems "back home."

Housing for this conference has been reserved at the Illini Union and will cost each participant approximately \$100, based on double occupancy. Meals average \$10 - \$15 per day.

For registration information, write or call the Fire Service Institute.

## FIRE SERVICE INSTITUTE STAFF AND FIELD INSTRUCTORS

### STAFF

Jerry Monigold, Director  
1007 W. Nevada  
Urbana, IL 61801

John Rutledge  
911 Green Ave.  
Normal, IL 61761

Kim Allen  
1007 W. Nevada  
Urbana, IL 61801

James Straseske  
1007 W. Nevada  
Urbana, IL 61801

Howard Eskridge  
721 N. 17th St.  
Herrin, IL 62948

FIELD INSTRUCTORS

Mardell Bellatti  
R. R. #2  
Mt. Pulaski, IL 62548

Jim Bennett  
2323 Horeb Ave.  
Zion, IL 60099

James Berggren  
P.O. Box 105  
Serena, IL 60549

William Blagg  
1515 2nd St.  
Winthrop Harbor, IL 60096

Paul H. Boecker  
624 Columbine  
Lisle, IL 60532

Dale Bond  
#5 Jo-Ellen Place  
Jacksonville, IL 62650

Donnie Boren  
2016 Lewis St.  
Zion, IL 60099

Harold Bruce  
2212 Hermon Ave.  
Zion, IL 60099

George Cermak  
#5 Alexander Court  
Normal, IL 61761

David F. Clark  
P.O. Box 134  
Brimfield, IL 61517

Eric Haussermann  
1009 W. Hill St.  
Champaign, IL 61820

John Lill  
169 S. Addison St.  
Bensenville, IL 60106

Dean Mercer  
Rea St.  
Valier, IL 60891

Robert Moskop, Sr.  
920 Fontenac, Apt. #4  
Cahokia, IL 62202

Wayne C. Nelson  
459 N. Seminary St.  
Galesburg, IL 61401

Keery Padfield  
1805 Middlebury Road  
Freeport, IL 61032

Dale Stout  
1305 Eastern Drive  
Urbana, IL 61801

Donald Twichell  
314 State St.  
Alton, IL 62002

Richard Viano  
1308 Edgerton Dr.  
Joliet, IL 60435

FIRST AID & RESCUE I  
INSTRUCTORS

Jack Belden  
120 N. Main, Box 12  
Seneca, IL 61360

Stephen A. Frew  
Box 1107  
Rockford, IL 61101

Don Hahn  
10 Edgewood  
Mt. Vernon, IL 62864

John Hish, Jr.  
Ridgway  
Illinois 62979

## OPENINGS FOR PART-TIME INSTRUCTORS IN FIRE TRAINING & FIRST AID & RESCUE

The Fire Service Institute, University of Illinois, is presently seeking qualified part-time instructors to teach fire service training and first aid courses. While the need is greatest in Northwestern, Southeastern, and West Central Illinois, applications will be accepted from all areas of the State.

These instructors will be teaching a systematic program of five-week courses, either in the area of fire training or first aid. These courses normally are conducted one night per week as requested by fire departments. Part-time instructors usually teach within a 50-mile radius of their homes.

Fire training subjects include: hose, ladders, pumps, breathing equipment, fire suppression, fire behavior, fire streams, ventilation, and forcible entry. First aid courses are directed towards those injuries and emergencies encountered by fire departments. Instructors who wish to teach only one or two specialized subjects also are encouraged to apply. Scheduling in these cases would be more sporadic with fewer classes.

Part-time instructors may be required to contact local fire departments to arrange class schedules, grade and record examination results for departments requesting credit toward Illinois Fire Commission certification, and upon occasion, teach specialized classes within their ranges of expertise.

Part-time instructors are reimbursed at the rate of \$15 per teaching hour plus reasonable expenses within State guidelines.

Preferred qualifications for fire training instructors include:

1. Have Illinois Fire Commission certification as Certified Fire Fighter and Basic Fire Instructor.
2. Have earned the Certified Advanced seals in the subject areas of hose, ladders, small tools, forcible entry, fire behavior, fire suppression, apparatus, fire streams, water supplies, protective breathing equipment, ventilation, and salvage and overhaul.
3. Have at least one year of teaching experience.
4. Provide three references who can attest to the applicant's teaching ability, one reference coming from outside the individual's own fire department.

Fire fighters who do not presently hold the certifications mentioned above, but who are working towards or are willing to pursue such certificates, are encouraged to apply.

Applicants for the position of first aid instructor should have the following qualifications:

1. State registered Emergency Medical Technician or Paramedic.
2. Three years fire service experience.
3. Be a Certified Basic Fire Instructor (preferred).
4. Furnish three references (two from hospital or medical personnel and one from his or her fire service supervisor).

To apply, interested fire service personnel should contact this office for the necessary papers, including a standard Personal History and Professional Experience form. Applications will be reviewed by a committee of full and part-time instructors, and those found qualified will be scheduled for interviews. The University of Illinois is an Equal Opportunity, Affirmative Action employer.

Individuals will be given an opportunity to teach their first courses accompanied by an experienced member of the staff. At some unannounced time during the first year of their employment, the instructors chosen will be visited and evaluated by a member of the Fire Service Institute staff.

Applications should be in this office by November 1, 1976.

We would appreciate it very much if each Chief would inform qualified individuals of the openings and post this announcement in a location where interested fire fighters and officers would have an opportunity to view its contents.

JOB DESCRIPTION  
NONUNIVERSITY INSTRUCTOR  
IN  
FIRE SERVICE TRAINING

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1. Teaches classes in Fire Training I and II courses within an approximate 50-mile radius of his home community.
2. Teaches such other specialized classes as may be assigned in his areas of expertise such as during the Annual Illinois Fire College.
3. Administers and grades written and practical examinations for those fire fighters desiring Illinois Fire Commission Certification in conjunction with their classes.
4. Speaks, when requested, before fire department associations.
5. Contacts and schedules classes when requested to do so by the Director of the Fire Service Institute or by local fire departments.
6. Reports to the Director of the Fire Service Institute such statistics as test scores, class attendance, schedules and travel expenses, etc., at the appropriate times or when requested.
7. Consults with local officials and fire department officials when requested and within areas of expertise.
8. Responds to fire alarms or other emergencies with the department he is training and provides assistance to the responsible officials when requested to do so.

JOB DESCRIPTION  
NONUNIVERSITY INSTRUCTOR  
IN  
FIRST AID AND RESCUE

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1. Teaches classes in the areas described by the course outline for First Aid and Rescue I.
2. Administers and grades written and practical examinations for those fire fighters requesting Illinois Fire Commission Certification in conjunction with their classes.
3. Contacts and schedules classes when requested to do so by the Director of the Fire Service Institute.
4. Reports to the Director of the Fire Service Institute such statistics as test scores, class attendance, schedules, and travel expenses at the appropriate times or when requested to do so.
5. Responds to fire alarms or other emergencies with the department he is training and provides assistance to the responsible officials when requested to do so.

FIRE SERVICE INSTITUTE  
1007 W. Nevada  
Urbana, IL 61801