PRODUCTION NOTE

University of Illinois at
Urbana-Champaign Library
A GUIDE TO SELECTED MICROFORM SERIES
AND THEIR INDEXES

by

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INTRODUCTION

In increasing numbers microform publishers are engaged in reproducing valuable and extensive collections of books, documents and manuscripts that would otherwise be impossible for most libraries to acquire due to their scarcity and cost. The availability of these collections and the difficulties encountered when using them prompted the development of this guide.

The microform collections or series described in this guide reflect the holdings of Milner Library, Illinois State University. However, because these collections are found in many other libraries, this guide can serve a larger audience than those using Milner Library.

A card catalog will generally contain cards which identify the particular collection or series. In many cases the bibliography or index to the series is included in the form of a note on the catalog card. Some series are analyzed. That is, each title or unit in the series is represented separately in the card catalog. Other collections are not analyzed, and consequently their contents or individual titles are not listed in the card catalog.

The student or researcher looking for a microform will not find listed on the catalog card the complete list of bibliographies upon which a collection or series is based, nor will he always find information about the indexes needed to locate specific titles or units in a collection. Thus accessibility to or use of microform collections, especially for unanalyzed series, may be restricted.

For the reasons mentioned above and the fact that a student may not be aware of the scope of a particular collection, or the fact that a title found listed in the card catalog may be part of a large collection of like materials, this guide can be a useful source. It is also hoped that the subject arrangement of the contents, with a separate alphabetical index to series titles, will reduce the difficulties that may be encountered when using microforms.

An attempt was made to standardize the form of entries for the series listed in this guide. Underlined titles (American Culture Series, Analecta Bollandiana, etc.) represent forms of entry used in the card catalog in Milner Library. Titles enclosed by quotation marks ("Calendar of State Papers," etc.) indicate forms of entry found in the literature. Other titles neither underlined nor enclosed within quotation marks (Cleveland, Grover, etc.) are used to indicate groups of like materials.

At the conclusion of the sections describing the microform series or collections is a bibliography with imprint information which includes an alphabetical listing of the series mentioned in the body of the text. The second list provides, in alphabetical order, an index to all the series or collections covered.
Not included in this guide are separate, individual monographs in microform (not parts of collections or series) because each is fully cataloged, and can be located by means of the card catalog. Newspapers and periodicals in microform have also been excluded because they are usually listed in the card catalog or separate catalogs of newspapers, periodicals and serials representing respective library holdings.

The type of microform available to a user is generally noted above the call number on the card in the card catalog. Types and abbreviations are listed and defined below:

1. Rmc., Microcard - 3 by 5 inch cards on which textual material has been produced photographically at reduction of 15 to 23 times and, in some cases, contain in normal size print either an abstract or a catalogue heading.¹

2. Mf., Microfilm - "A negative or a positive microphotograph on film."²

3. Mp., Microprint - "A micro-opaque card produced by the offset printing process. . . . The 6 by 9 inch cards are kept in cloth-bound slip cases and each card bears an eye legible heading."³

4. Microfiche - [a] "negative sheet film from which transparent positive sheet films can be printed. The process can also be used to produce positive opaques."⁴

REFERENCES

4. Ibid., p. 302.
GENERAL SERIES

American Culture Series (Mf.)
Completed in two phases, this microfilm series includes about 5,000 books and pamphlets on American culture published before 1876. Series I covers 253 titles published from 1493 to 1806, and provides a broad survey of American culture in the colonial period. Series II covers the text of titles on American culture published between 1800 and 1875 in the United States, written primarily by Americans. At present this collection is composed of over 400 reels of film with approximately 100,000 pages of new material added annually.

INDEXES:
1. The guide to Series I, arranged in chronological order and annotated, is entitled a Tentative List of Titles for American Culture Series of Microfilms, published by University Microfilms.
2. Guides to Series II begin with American Culture, 1493-1875: A Guide to the 1st through 6th Years of the Microfilm Collection. Subsequent guides are published as new cumulations of titles are added to the collection. The arrangement of titles in each guide follows the outline of the Bibliography of American Culture described below.
3. The bibliography upon which the American Culture Series is based is the American Studies Association Bibliography of American Culture, 1493-1875 - a classified guide to selected items of Americana published up to 1875.

"Early American Imprints, 1639-1800" (Mp.)
This microprint series consists of the texts of approximately 42,000 of the nonserial titles represented in the American Bibliography; A Chronological Dictionary of all Books, Pamphlets, and Periodical Publications Printed in the United States of America from the Genesis of Printing in 1639 Down to and Including the Year 1820 by Charles Evans.

INDEXES:
1. National Index of American Imprints Through 1800: The Short-Title Evans, edited by Clifford Shipton and James Mooney, is a short-title list of both Evans and additional items in one alphabetical order. Included are 10,035 additional titles not found in Evans, but part of the microprint collection.
2. The Supplement to Charles Evans' American Bibliography by Roger P. Bristol, lists over 11,200 entries (most of which are included in the microprint collection) not found in the American Bibliography. Included in the Supplement... are selected early ephemera (tickets, printed forms, etc.) not listed in the works by Evans and Shipton.
   For other bibliographies and guides providing a subject or topical approach to the "Early American Imprints," see the list of "Bibliographies cited" on pages xiii-xvi in Bristol's Supplement.
3. Volume XIV of the American Bibliography ..., a general, cumulated author-title index, serves as a guide to the main part of the microprint series.
4. Each volume (1 through 13) of the American Bibliography ..., is provided with a subject guide which is helpful for covering selected subjects in the microprint collection.
5. A more specialized guide is Donald L. Hixon's Music in Early America: A Bibliography of Music in Evans which provides an index to the music published in seventeenth and eighteenth century America.
"Early American Imprints, 1801-1819" (Mp.)

This series consists of the texts of titles represented, with few exceptions, in the *American Bibliography; A Preliminary Check-list for 1801-1819* by Ralph R. Shaw and Richard H. Shoemaker. The collection will include, upon completion, over 50,000 books, pamphlets and broadsides printed in the United States.

INDEX:

1. Volume XXII of the *American Bibliography, A Preliminary Check-list...* serves as an index to authors in the microprint collection; a separate index lists titles.

U. S. Joint Publications Research Service (JPRS) (Mp.)

JPRS serves as a translation service center for government agencies and departments having need of current foreign-language documentary materials. Among the fields covered are the sciences, technology and social sciences. There are no limitations as to subjects covered, the language of the original documents, or the form of the materials (which varies from newspaper and periodical articles to highly technical and scientific reports). As of 1964, over 28,000 separate titles had been issued with annual totals steadily increasing.

INDEX

1. Each report has a separate entry number and is indexed so that the *Monthly Catalog of United States Government Publications* serves as a guide to the location of JPRS material in the microprint collection.


Issued since 1891, but available in microprint from 1958 to the present, this series lists all publications copyrighted in the United States for the period covered. Included are: books, pamphlets, serials, periodicals, contributions to periodicals, dramas, music, maps, art work, motion pictures, commercial prints and labels, and works prepared for oral delivery.

INDEX:

1. The guide to this collection is the *Monthly Catalog of United States Government Publications*, published monthly with annual and decennial (1941-50, 1951-60) cumulative indexes.

SERIES IN BUSINESS

SEC (Security and Exchange Commission) Filings (Microfiche)

These series of reports make available information on file with the U.S. Securities and Exchange Commission about publicly owned companies. The categories of "Filings" currently available are described as follows:

______ "Annual Report to Shareholders."

Though not an SEC filing, this report must be mailed to the SEC no later than the mailing to shareholders. It contains financial statements which, in the opinion of management, adequately reflect the financial position and results of operations at the end of each year. A certified
financial statement for the previous year and a report by an officer of the company covering the general nature and scope of the parent and its subsidiaries is included. These reports are available in the series from 1966 to the present and represent an estimated total of over 7,800 filings of annual reports for the New York Stock Exchange (1,300), the American Stock Exchange (1,100), and over-the-counter and regional exchanges (5,400).

_______. "8K and 9K Current and Semiannual Reports."
The 8K report must be filed with the SEC by the 10th of the month after any of several changes or events with regard to securities, their companies and holders. The 9K report includes unaudited financial information for the first six months of the issuer's fiscal year, and is filed with the SEC within 45 days after the end of the period covered. These reports are available in the series from 1968 to the present. Of companies listed on the New York Stock Exchange (1,300), the American Stock Exchange (1,100), and over-the-counter and regionally traded companies (5,400), the estimated total number of reports is 7,800 annually.

_______. "Final Prospectuses."
This series includes items required to be shown to prospective security purchasers. Among the items required are: a summary of earnings, relationship with the parent company, pending legal proceedings and other factors important to the status of a security. These reports are available in the series from 1969 to the present. The estimated number of reports in this series is 4,000 annually.

_______. "N-1Q Quarterly Reports of Registered Management Investment Companies."
This series includes reports filed by all registered management investment companies within 30 days after the close of a calendar quarter in which certain changes or events such as the following have occurred: changes in portfolio securities, legal proceedings, and terms of new or amended securities.

_______. "N-1R Annual Reports of Registered Management Investment Companies."
Included in this series of records filed with the SEC are annual reports of all registered management investment companies. Among the items of information included are: portfolio turnover rates, personnel turnover and diversification of assets. This series includes records from 1968 to the present and represents about 600 reports annually.

_______. "Proxy Statements."
This series contains information necessary for informed decision-making at the annual company meetings. Among the items of information provided are: disclosures about directors, nominees, officers and principal holders of voting securities; principal occupations and number of shares held by directors and nominees of the company; their options to purchase securities; and pension plans, bonuses, mergers and other information. Proxy statements are available in the series from 1969 to the present.
"Registration Statements."
This series provides statements submitted when a company is seeking SEC approval of a new security issue. It is divided into: a preliminary prospectus and information not required in the prospectus. Registration Statements are available in this series from 1969 to the present.

"10K Annual Reports."
These reports are filed with the SEC within 120 days of the end of each fiscal year. Among the items of information found are: the identification of each class of securities registered, the number of security holders for each class, and the identification of parent companies and subsidiaries of registrants. Reports are available in this series from 1968 to the present, and for companies listed on the New York Stock Exchange (1,300), the American Stock Exchange (1,100), and the over-the-counter and regional exchanges (5,400), represent about 7,800 reports annually.

INDEX:
1. The arrangement of materials in each series described above is alphabetical by company.

SERIES IN EDUCATION

U. S. Office of Education. Cooperative Research Project (CRP) (Mf.)
This series, on microfilm and in book form, consists of research reports in the field of education based on projects sponsored and supported by the Bureau of Research, U.S. Office of Education. Since 1966 the selecting, indexing and disseminating of educational research reports has been taken over by the Educational Resources Information Center (ERIC). (See U. S. Educational Resources Information Center (ERIC) below)

INDEX:
1. The CRP reports are listed and described in a two-part index entitled Office of Education Research Reports, 1956-65: part 1 consists of an author, institution, subject and report number index; part 2 includes resumes in accession number order.

U. S. Educational Resources Information Center (ERIC) (Microfiche)
ERIC is comprised of a national system of clearinghouses which provides access to educational research results, research-related materials and other items of interest in the field of education (now including over 60,000 titles—many of which are available in microfiche or hard copy from the ERIC Document Reproduction Service. How to Use ERIC, a pamphlet available from the U. S. Government Printing Office (HE 5.212:12037-c), gives the user a general description of and introduction to ERIC and its resources.

INDEXES:
1. Thesaurus of ERIC Descriptors, 1970 edition, is provided to assist the user in identifying terms used by ERIC as subject headings.
2. The following three titles provide a continuous guide to the sequence of accession numbers, or ED numbers, to all ERIC documents and reports:
a) Catalog of Selected Documents on the Disadvantaged indexes by ED number (with a separate author and subject index) documents numbered from ED 001001 to ED 002740.

b) Educator's Complete ERIC Handbook published by Prentice-Hall, Inc., is similar to the Catalog of Selected Documents... except that it includes a brief resume of each report listed.

c) Office of Education Research Reports, 1956-65 is a one-volume index with resumes to research received by the Bureau of Research before Research in Education (below) was first published. It includes a list of the documents ED numbers from ED 002747 to 003960. Documents and papers in this collection are not available in the ERIC microfiche series. However, some may be found listed in the card catalog in book form or on microfilm.

d) Research in Education (Nov. 1966- ), is a monthly abstract journal with a classified annual index listing recently completed reports and projects. The sequence of ED numbers begins with ED 010000.

3. The following titles offer comprehensive coverage of ERIC resources:

a) Complete Guide and Index to ERIC Reports: Through December, 1969, published by Prentice-Hall, Inc., is a cumulative index to ERIC resources. It is arranged by subject under which are listed the ERIC document numbers only of all central and peripheral documents.

b) ERIC Educational Documents Index, published by CCM Information Corp., (in two vols.: Major Descriptors, and Minor Descriptors) is a subject-author index which provides titles and accession numbers to the materials that were announced in the monthly issues of Research in Education from November 1966 through December 1969. Also included are titles of documents and reports cited in the Office of Education Research Reports, 1956-65, and the Catalog of Selected Documents on the Disadvantaged.

c) Similar to item b) above is the index entitled ERIC Descriptors; Term Usage Postings and Term Usage Statistics. This guide covers the entire ERIC magnetic tape file through the listings included in the June 1971 issue of Research in Education. Provided is a listing of all the ERIC descriptors with all accession numbers (ERIC document numbers) that have been assigned to each descriptor.

OTHER INDEXES:

1. The following two titles offer a comprehensive survey of information in the field of reading:

a) Recent Research in Reading: A Bibliography, 1966-1969, provides abstracts of ERIC documents and periodical articles in the field of reading research.

b) Class: Reading, published eight times per year, provides a comprehensive, current information service for students, teachers and researchers concerned with the field of reading. Included are abstracts of ERIC documents and periodical articles.

2. Abstracts of Instructional Materials in Vocational and Technical Education (ATM), published quarterly, provides abstracts of research of particular interest to teachers, curriculum specialists, supervisors and administrators involved in the use of instructional materials in the teaching/learning setting, or in curriculum development.
3. **Abstracts of Research and Related Materials in Vocational and Technical Education (ARM)**, published quarterly, includes abstracts of research useful to researchers, supervisors, teachers, administrators and others who have an interest in vocational and technical education.

4. **Exceptional Child Education Abstracts**, published four times each year, provides abstracts of current reports and research, and is designed for the teacher, researcher, psychologist and student concerned with gifted and handicapped children.

5. **Integrated Personnel Services Index (IPSI)**, published semiannually. Includes selected resumes of ERIC documents listed in Research in Education, selected dissertations listed in Dissertation Abstracts, articles appearing in over 80 periodicals and books. Coverage includes currently available resources in all fields of student services including school counseling, school social work, school psychology, school health work, rehabilitation counseling, employment counseling and college student personnel work.

6. **The U. S. ERIC Manpower Research Inventory** for fiscal years 1966-1968, 1969, is a guide of resumes and indexes to ongoing and completed manpower research.

"Early American Imprints, 1639-1800" (Mp.)
See page 3 for description of the series.

**INDEX:**
1. For a list of sources in the field of education found in the "Early American Imprints" series, see Chapter 9 in *The Rise of American Education: An Annotated Bibliography* edited by Joe Park.

"Health, Physical Education, and Recreation" (Rmc.)

This microcard series, a project conducted by the school of Health, Physical Education, and Recreation, University of Oregon, consists of over 2,000 unpublished research projects, particularly doctoral dissertations, master's theses, and scholarly books. New materials are added regularly to this series.

**INDEX:**
1. Items in the series, with brief annotations, are listed in the *Health, Physical Education, and Recreation Microcard Bulletin*, vol. I, October 1949 to March 1965 which is comprised of an alphabetical listing by author with a separate subject index. Subsequent *Bulletins*, beginning with vol. II, March 1965 through October 1968, list materials alphabetically by author under general topics.

"Projects to Advance Creativity in Education (PACE)" (Microfiche)

This series includes the text of over 2,500 projects supported by public, local or intermediate educational agencies with emphasis on developmental programs, reviewing research results for application to local programs, and projects to test new approaches in education. The program was begun in 1965, and terminated in 1969.

**INDEXES:**
issue includes a subject index, local education agency index, project number index and resumes arranged by project number. *Pace-setters in Innovation* indexes follow principles developed by ERIC.

2. The subject terms used in *Pace-setters in Innovation* conform to the rules established for the Thesaurus of ERIC Descriptors. (See page 6, this guide, for a brief description of the latter title.)

**SERIES IN HISTORY**

**American Directories through 1860** (Microfiche)

This microfiche series includes the text of the 1,647 city directories listed in the *Bibliography of American Directories through 1860* by Dorothea N. Spear. Among the earliest entries is a Baltimore broadside entitled *The Following List of Families, and Other Persons Residing in the Town of Baltimore, was Taken in the Year 1752, by a Lady of Respectability.*

For additional directories see *U.S. City Directories, 1861-1881*, page 27.

**INDEXES:**

1. Serving as an index is the annotated checklist entitled the *Bibliography of American Directories Through 1860* by Dorothea N. Spear.

2. A copy of the bibliography is also provided on microfiche as part of the series.

**Archives Parlementaires de 1787 à 1860** (Microfiche)

Still in process, this microfiche series currently includes in two series (Series I, in 82 volumes, covers from 1787 to 1795; and Series II, in 106 volumes, covers from 1800 to 1837) official source materials for legislative activity in France from shortly before the Revolution to the time of Napoleon III.

**INDEXES:**

1. Included at the end of each volume in both series is: a) a list of volumes with the time period covered, and b) a chronological table with alphabetical and analytical tables.

2. In addition at the head of each microfilm sheet in both series is a list of volumes with the time period covered in each volume.

"Calendar of State Papers"

Derived from the offices of the Secretaries of State, and preserved in the State Paper Department of Her Majesty's Public Record Office, the Calendars are abstracts of records of the affairs of state in England. Generally they are detailed enough to substitute for the complete original record.

They fall into three major categories, corresponding with the offices from which they originated: a) the office of the Home Secretary--Domestic Series; b) the office of the Foreign Secretary--Foreign Series, and c) the Colonial Office--Colonial Series.

For an introduction to and outline of the "Calendar of State Papers," see the *Guide to the Contents of the Public Record Office*, vol. II, by the Great Britain Public Record Office. The domestic and foreign series are covered on pages 1 through 14, the colonial series on pages 52 through 92.
Currently the following papers are available on microcard:

Great Britain. Public Record Office. Calendar of State Papers, Domestic Series (Rmc.)
This series includes documents and records relating to a variety of topics from military matters and poor laws to voyages. Included currently in microprint are the papers of Charles II in 18 volumes; those of William III in 6 volumes; and Edward VI, Mary, Elizabeth I and James I in 12 volumes.

INDEXES:
1. Each of the collections of papers in the Domestic Series is concluded with an index.
2. In addition, for the papers of Edward VI, Mary and Elizabeth I in the domestic series a brief listing is provided by volume number, with the period covered, in Texts and Calendars by E. L. C. Mullins.
3. For the papers of Charles II, Domestic Series, a listing is provided by volume number, with the period covered, in Texts and Calendars.
4. For the papers of William II, Domestic Series, a brief listing is provided in Texts and Calendars (page ).
5. For a complete listing of papers in the Domestic Series, see the Guide to the Contents of the Public Record Office, volume II, pages 4 through 9, by the Great Britain Public Record Office.

Great Britain. Public Record Office. Calendar of State Papers, Foreign Series (Rmc.)
This microprint series covers the reigns of Edward VI, Mary and Elizabeth I, from the period 1547 to 1582. Included are abstracts of correspondence submitted from abroad to England, and other documents illustrating the reigns of the monarchs.

INDEXES:
1. Each of the three collections of papers in the Foreign Series is concluded with an index.
2. In addition, for the papers of Elizabeth I, Foreign Series, a listing is provided by volume number, with the period covered, in Texts and Calendars (page ).
3. For a complete listing of papers in the Foreign Series, see the Guide to the Contents of the Public Record Office, volume II, pages 11 through 13, by the Great Britain Public Record Office.

Great Britain. Public Record Office. Calendar of State Papers, Colonial Series. (Rmc.)
This microcard series, in 40 volumes, deals with the British Colonies in America, the West Indies, East Indies, China, Japan and Persia, and relates a good deal of British colonial history of the period from 1574 to 1733.

INDEXES:
1. An index to this series is provided at the conclusion of volume 40 in the microcard collection.
2. In addition, a listing by volume number, with the period covered, is found in *Texts and Calendars*.

**Camden Society, London. Publications (Microfiche)**

The publications of the Camden Society, absorbed by the Royal Historical Society in 1897, have as their purpose the assisting and publishing of chronicles, letters and other documents of importance to English history.

The publications are divided into four series: a) the *Old Series* (described below); b) *New Series* (and described below), published in book form by Longmans, Green and Co., Ltd.; c) Royal Historical Society, *Camden Third Series*, published in book form in 94 volumes, 1900-1963, by the Offices of the Royal Historical Society and; d) the *Fourth Series* (vol. 1- , 1964- ), in book form, also published by the Offices of the Royal Historical Society.

### Series 1 (Old Series) (Microfiche)

This series covers all volumes from 1 to 105. It was originally published from 1838 to 1872, and includes among its topics such disparate items as: an alliterate poem on the deposition of King Richard II; . . . A Series of Letters, Chiefly Domestic, Written in the Reigns of Edward IV, Richard III, Henry VII and Henry VIII; and the Bull of Pope Innocent VIII on the Marriage of Henry VII with Elizabeth of York.

### New Series (Microfiche)

Included in this microfiche series are 62 volumes originally published from 1871 to 1901. Among the titles found in this series are: A Chronicle of England during the Reigns of the Tudors, from A.D. 1485 to 1559; The Voyage to Cadiz in 1625 . . . ; and Documents Illustrating the History of S. Paul's Cathedral.

**INDEX**


**OTHER INDEXES:**

Other indexes which may be consulted are:

2. *Texts and Calendars* by E. L. C. Mullins;
3. The British Museum General Catalog of Printed Books and supplements. For the latter, see under "London.--III. Camden Society," and "London.--III. Historical Society of Great Britain;"
4. *The Transactions* of the Royal Historical Society which lists titles;
5. *Descriptive Catalogue of the Works of the Camden Society* by John Nichols. This is on microfiche, and is published by Microcard Editions.

**France. Journal Officiel (Microfiche and Mf.)**

The *Journal Officiel de la Republique Francaise* is the official daily record of the French government. Coverage includes the text of national laws and decrees, important administrative orders and proclamations, parliamentary debates and committee reports.

The following are selected series of the Journal Officiel. For a comprehensive catalog of available series, see the Association pour la Conservation et la Reproduction Photographique de la Presse (A.C.R.P.P.), Catalogue de Microfilms Reproduisant des Periodiques, Paris.

___________. Débats Parlementaires, Chambre des Députés, 1881 à 1940 (Microfiche)
This series consists of the proceedings of the Chamber of Deputies of the National Assembly. They cover the Session Ordinaire, and include written questions, responses of the ministers to those questions, and annual tables.

___________. Débats Parlementaires, Sénat, 1881 à 1940 (Mf.)
Included in this series are the complete reports of the Sessions Ordinaires, including the written questions and the responses of the ministers to those questions.

INDEX:
1. An index to the Débats for the Chambre des Députés and the Senat is published annually.

___________. Lois et Décrets. Haut Commissariat de France en Afrique (puis du Commandement en Chef Français) January à May, 1943. (Mf.)
One of the four principal parts of the Journal Officiel, the Lois et Décrets includes all laws, decrees and orders made by the executive branch of the government. Also included are some reports dealing with the overseas territories of France. The Haut Commissariat is from this last unit of the Lois et Décrets.

INDEXES:
1. At the head of each issue in this series is a summary which contains an outline of the contents of that issue.
2. Though not included in the microfilm collection, this series of the Journal Officiel includes monthly and annual subject indexes.

"Procès -Verbal (Minutes)"
The following series contain official records of the proceedings of the Assembly from 1789 on, containing brief summaries of speeches, and records of the decisions taken and the texts adopted. Currently the Minutes are the official record of verbatim reports of speeches, and are published as part of the Journal Officiel under the title of Parliamentary Debates. For a guide to records and reports, see The Parliament of France by D.W.S. Lidderdale, pages 166-122.

___________. Etats Generaux, 1789 et 1790, Procès-Verbal Historique des Actes du Clergé. (Mf.)
This microfilm series includes historical, official reports of the proceedings of the clergy who attended the Assemblée des Etats Generaux.
Assemblée Nationale Législative, 1791-1792, Procès-Verbal. (Mf.)
This series in 16 volumes covers the proceedings or reports of the sessions of the National Legislative Assembly.

INDEX:
1. Each title page in each part or volume includes a statement of the contents and dates of coverage for that volume. It is also stated that a table of contents follows each volume. These tables are not provided in this microfilm series.

Debats de l'Assemblée Consultative Provisoire (Alger puis Paris) November, 1943 to October, 1945 (Mf.)
This series provides the complete reports of the sessions of the Consultative Provisoire Assembly, and includes written questions, and the responses of the ministers to those questions.

INDEXES:
1. At the head of each daily report in the microfilm series is a summary which contains an outline of that report.
2. Not included in the microfilm series, but printed as part of the Journal Officiel, are separate annual indexes (one for each assembly) to the written questions and answers. They subsequently appear in Annales-Debats.

Debats de l'Assemblée Constituante (after the National Constituante) November, 1945 to November, 1946 (Mf.)
Found in this microfilm series are the complete reports of the National Constituent Assembly including written questions and the responses of the ministers to those questions.

INDEX:
1. At the head of each daily report is a summary which outlines the contents.

Debats Parlementaires, Assemblée Nationale, November 1946 to 1968 (Mf.)
This microfilm series, beginning with the November 28, 1946 issue and concluding with the November 17, 1947 issue, is comprised of the complete reports of the Republic. After November 18, 1947 the complete reports of the National Assembly only are provided. All the daily reports include written questions, and the responses of the ministers to those questions.

INDEXES:
1. At the head of each daily report is a summary which outlines the contents of that report.
2. Not included in the microfilm series, but printed as part of the Journal Officiel, is a combined annual subject index for the Assemblée Nationale and the Conseil de la Republique, and a separate Assemblée de l'Union Francaise subject index.
3. Not included in the microfilm series are separate annual indexes, one for each assembly, to the written questions and their answers. They subsequently appear in Annales-Debats.
Great Britain. Historical Manuscripts Commission. Reports (Rmc.)

This microcard collection of series numbered 1 through 81, 1870-1946, consists of the text of the Commissioners' Reports to the Crown (records of commission business), and the Inspectors' Reports to the Commissioners (the reports concerning the manuscript collections).

The latter are of more interest to the researcher and student. They include the reports of manuscripts, papers and records found in more than 400 private collections and 200 institutions including boroughs, cathedrals, counties, parishes and endowed institutions. These Reports, now covering more than 200 volumes, include the fields of history, constitutional law, science and literature.

INDEXES:

1. For an introduction and explanation of the arrangement of these publications with a list of indexes and bibliographies helpful in finding materials in the reports, see "The Publications of the Royal Commission on Historical Manuscripts" by Elliot Palais, in the March 1972 issue of College & Research Libraries.

2. The guide which lists and describes the Reports is the Publications of the Royal Commission on Historical Manuscripts, Sectional List No. 17. It includes introductory material and the index, which is divided into: Part I--Topographical and Part II--Persons (1870-1911). The guide is included as a part of the microcard series and is the first unit in the file.


5. For a listing and description of the Reports see Texts and Calendars by E.L.C. Mullins.

Great Britain. Laws, Statutes, etc. The Statutes "Statutes of the Realm, 1225-1713" (Microfiche)

Of interest to students and researchers in the fields of history and law, this series in 10 volumes includes verbatim copies of statutes as enacted, even though later repealed, and private acts from the reign of Henry III (the first recorded date is 1235) to the acts passed during the reign of Queen Ann in 1713.

Included at the head of the collections are a series of charters beginning with that of Henry I, A.D. 1101, including the Magna Carta and concluding with Edward I, A.D. 1300-1.

INDEXES:

1. Tables of contents and chronological tables are provided at the head of each volume in the microfiche series.

2. An alphabetical index of "Principal Matter" is provided at the conclusion of each volume.
3. In addition, volume 10 of the series offers a comprehensive index to the 9 prior volumes. Included are: (a) an alphabetized topic index, and (b) an alphabetical index of general headings, arranged chronologically, with a brief statement of the respective enactments and proceedings under each heading.


The following series represent a continuing record of reports of debates in Parliament, with coverage extending from the Norman Conquest to the Twentieth century.

Parliamentary History of England. (Mp.)

This comprehensive microprint collection in 36 volumes, drawing on many other printed sources, records Parliamentary debates dating from 1066 to 1803.

INDEX:

1. The first microprint card or sheet of each of the 36 vols. of the Parliamentary History...or (Cobbett's Parliamentary History of England) contains a table of contents by categories.

Parliamentary Debates (Mp.)

This collection is comprised of, since 1892, an "authorized" record of Parliamentary debates. It was in 1909 that Her Majesty's Stationary Office took over as the official recorder of debates. The first four series contain neither total nor word-for-word reports. The fifth series, however, contains both complete and verbatim reports, and is the official record of both Houses of Parliament. Included are five series: a) First Series, 1803 to 1820, in 41 volumes; b) Second Series, 1820 to 1830, in 25 volumes; c) Third Series, 1830 to 1891, in 356 volumes; d) Fourth Series, 1892 to 1908, in 199 volumes; and e) Fifth Series, House of Commons, from 1909 to 1918, in 111 volumes, and House of Lords, from 1909 to 1918, in 32 volumes.

INDEX:

1. Each volume within the five series of the microprint collection contains an index. Found in box #3, covering debates for the period from April 21, 1820, to July 23, 1830, is a general index to the first and second series, 1803 through 1830.

House of Commons. Debates of the House of Commons, from the Year 1667 to the Year 1694 (Microfiche)

This microfiche series of debates, covering 10 volumes, contains the debates collected by Anchitell Grey. Though not really a part of the continuing series of "Hansard's Parliamentary Debates," the debates described here present a logical addition.

INDEX:

1. An index is provided at the end of the microfiche series.


Complete in 155 volumes, this collection is a record, in narrative form, of the proceedings of the House of Commons compiled from the minutes and working papers in the possession of the Clerks of the House for the period from 1547 through 1900. The collection contains a wide range of source materials of interest to students of English history.
INDEX:

1. A general collection of indexes is provided in microprint. Included are general alphabetical indexes and digests. Under the latter are the more important headings selected for the purpose of collecting like materials. The indexes are divided into irregular intervals of years, and include indexes unique to the particular time period covered.

Great Britain. Parliament. House of Commons. Sessional Papers (All the following documents are in microprint)

The following series represent a major collection of printed government records and are an important source for the study of English social and economic history. The complete collection of documents in the two series originally published during the eighteenth and nineteenth centuries consists of 80,000 documents, totalling nearly 5,000,000 pages.

For a general guide to the description and use of Sessional Papers, see A Guide to British Parliamentary Papers by Frank Rogers and Rose B. Phelps, Occasional Paper No. 82, Graduate School of Library Science, University of Illinois.

Sessional Papers of the 18th Century, 1731-1809

This collection of papers comprises the 110 volumes commonly called the "Abbott Collection," and includes all papers ordered printed by the House of Commons between 1731 and 1800. The collection is in three parts: a) 963 bills (vols. I-XXX), b) 174 Reports (vols. XXXI-LXVII), c) 1032 Accounts and Papers (vols. LXIX-CX).

.indexes:

1. Provided with the microprint series described above is the guide to the collection. It is comprised of the first three microprint sheets or pages in the box entitled "1731-1800, Catalog and Index, Accounts and Papers, Vols. I-XXVIII." Within each of the three parts, Bills, Reports and Accounts and Papers, the guide is divided into: a) a catalog in chronological order, and b) a general index.

2. Another copy of this index entitled the Catalogue of Papers Printed by Order of the House of Commons from the Year 1731 to 1800 in the Custody of the Clerk of the Journals is provided among the indexes found in the British Sessional Papers, Collection of Indexes. This Collection of Indexes provides in microprint Hansard's Catalogue and Breviate of Parliamentary Reports, 1696-1834 (see item 1, "Another Index," below), and 136 special, annual and cumulative indexes covering the Sessional Papers for the period from 1696 to 1900.

Another Index:

1. Hansard's Catalogue and Breviate of Parliamentary Papers, 1696-1834 is a classified index with abstracts of reports and many accounts and other papers of the House of Commons, as well as, in the reprint edition, a short list of the most significant papers of the House of Lords. A copy is located in the microprint collection (see item 2 above), and in book form (see page 45 for bibliographical information).
This collection in microprint, beginning with the 1801 annual series, was published by type of material: papers laid before the House of Commons and ordered printed by that House; printed papers laid by royal command and incorporated in the papers of the House of Commons; and all "bills," reports and accounts, and papers from select committees and royal commissions and state papers.

INDEXES:
1. For the Sessional Papers of the nineteenth century, the annual session indexes are divided into: a) general, alphabetical subject indexes, and b) numerical lists which provide papers in chronological order, and c) periodic cumulated alphabetical subject indexes.
2. With regard to the annual session indexes, the last volume of papers for each annual session in the microprint collection is an index volume, and contains both the general, alphabetical, subject index and the numerical list (chronological index). For the first half of the century the indexes are not complete. However, indexes are added as they are made available.
3. The periodic, cumulated, alphabetical, subject indexes are the: a) General Index to the Bills . . . 1801-1852, vol. 5; b) General Index to the Accounts and Papers, Reports of Commissioner, Estimates . . . 1801-1852, vol. 3; and c) General Index to the Reports of Select Committees . . . 1801-1852, vol. 2. These indexes are in book form, and are part of the collection of general indexes to the British Parliamentary Papers, published by the Irish University Press.
4. For the latter half of the century, the bills, reports, estimates, accounts and papers are combined into single volumes covering the following periods: a) 1852-1869, vol. 4; b) 1870-1879, vol. 6; c) 1880-1889, vol. 7; and d) 1890-1899, vol. 8. These titles are also published in book form and are part of the collection of general indexes to the British Parliamentary Papers, published by the Irish University Press.
5. In addition all the indexes described above are available in microprint in the British Sessional Papers, Collection of Indexes. See item 2 under "Indexes," page 16.

OTHER INDEXES:
1. Hansard's Catalogue and Breviate of Parliamentary Papers, 1696-1834 is a classified index with abstracts of reports and many accounts and other papers of the House of Commons, as well as, in the reprint edition, a short list of the most significant papers of the House of Lords. A copy of this title is provided in book form (see page 45 for bibliographical information), and in microprint in the British Sessional Papers, Collection of Indexes (see item 2, page 16).
2. A companion volume though more selective, to Hansard's Catalogue . . . is the Select List of British Parliamentary Papers, 1833-1899 by Percy and Grace Ford. This latter title includes the reports and all other material issued by committees and commissions or similar bodies of investigation into economic, social and constitutional questions, and matters of law and administration. Also included are selected papers of the House of Lords.
3. For papers dealing with foreign policy and diplomatic questions not covered in the Select List . . ., see Temperley's *A Century of Diplomatic Blue Books, 1814-1914*.

4. For papers relating to colonial questions not found in the Select List . . ., see Margaret Adam's *Guide to the Principal Parliamentary Papers Relating to the Dominions, 1812-1911*.


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Sessional Papers of the 20th Century, 1901-1930 (Mp.)

This microprint series includes not only papers reflecting important social and economic changes taking place in Great Britain, but also world events in which Britain played a major role. Among the topics covered are: World War I and II, independence for India and Pakistan in 1947, the constitutional development of all former British colonies in Africa, the development of Britain's systems of education and welfare and the national health service, and papers dealing with the reform of the British electoral system. Currently the series extends to 1930. As papers dating after this period are made available, they will be added to the collection.

INDEXES:

1. In the microprint series, the last volume of papers for each annual session is an index volume which contains both a general, alphabetical, subject index to the papers, and a numerical list (chronological index) for printed bills, reports, estimates, accounts and papers.

2. For the year 1900, general, annual session indexes of bills, accounts and papers, command papers, listed in chronological order with an alphabetical index, together with a table and index to the Public General Acts, are provided in the *British Sessional Papers, Collection of Indexes*.

3. To be printed are consolidated indexes of Sessional Papers for the period, 1900-1948/49 and 1950-1958/59.

OTHER INDEXES:

1. For a guide to parliamentary papers directly related to British foreign policy, see Harold William Temperley *Century of Diplomatic Blue Books, 1814-1914*.

2. A continuation of Temperley's work is Robert Vogel's *A Breviate of British Diplomatic Blue Books, 1919-1939*.

3. *A Breviate of Parliamentary Papers, 1900-1916* by Percy and Grace Ford serves as a guide to the reports of committees, royal commissions and similar bodies.


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This microcard series of research material for the study of English history and the administration of government is in 43 volumes, and is a reproduction, when possible, of the actual Register of the Privy Council for the period 1542 through 1628. Included are the records of meetings and business transactions of the council.
INDEX:
1. Each volume of the 43-volume microcard series includes an index.

ANOTHER INDEX:
1. Other listings of the acts are found in: 
a) the pamphlet entitled *Sectional List No. 24* (which is part of, and located at the head of the microcard series), and b) *Texts and Calendars*.

This series covers research materials related to British colonial policy, administration and history. In 6 volumes, covering the period 1613 through 1783, the series includes all references to the colonial activity of the Privy Council in either the Register or the Plantation Register.

INDEXES:
1. At the conclusion of each volume in the microcard series is an index to that volume.
2. The pamphlet entitled *Sectional List No. 24*, located at the head of the microcard series, lists the acts.
3. Another listings is found in *Texts and Calendars*.

This microcard series covers, in 20 volumes, the revised and expanded second edition abstracts of letters and documents.

INDEXES:
1. Included at the conclusion of the microcard series is the index to the collection.
2. A listing of the contents of the series is found in *Texts and Calendars*.

Hakluyt Society (Publications) (Rmc.)
This microcard collection, in two series now contains more than 200 publications of the Hakluyt Society, established in 1846. Included are books, journals, letters, and other documents relating to important voyages, travels, expeditions and other geographical records. Among the documents found in this series are: *The Selected Letters of Christopher Columbus*, *The Discovery and Conquest of Terra Florida*, and *The Letters of Amerigo Vespucci*, etc.

INDEX:
1. For an annotated record of all the titles see *Texts and Calendars*.

Jeffersonian Americana (Microfiche)
This series currently includes more than 700 titles relating to the Jeffersonian era. It includes sources for research in the colonial, revolutionary and the federal periods of American history. The titles were selected from the University of Virginia Library, and are listed in *Bibliotheca Americana, A Dictionary of Books Relating to America*, by Joseph Sabin.

INDEX:
1. All titles in the series are listed in the index of the *Jeffersonian Americana* from the University of Virginia Library.
Menshevik Collection of Newspapers, Periodicals, Pamphlets and Books Related to the Menshevik Movement (Mf.)

This series covers the period 1903-1919, with some earlier items. The collection includes more than 200 separate titles and thousands of issues of journals and newspapers, and is comprised of publications printed in Russia and those smuggled in from abroad.

INDEXES:
1. The index, by reel, to the collection is entitled Menshevik Collection of Newspapers, Periodicals, Pamphlets and Books Related to the Menshevik Movement: Reel Index.
2. Another index in book form is the Menshevik Collection of Newspapers, Periodicals, Pamphlets and Books Related to the Menshevik Movement: Alphabetical Index published by Stanford University.

"National Archives and Records Service Series"

Administered by the National Archives and Records Service, these documents represent a vast collection of permanent noncurrent records of the federal government, extending back to the time of the Continental Congresses. Included are documents and records from the three branches of government and other federal agencies, arranged in sets or series. Following are selected series representing these valuable research materials:

General Records of the Department of State

U.S. Department of State. "Foreign Letters of the Continental Congress and the Department of State, 1785-90" (Mf.)

This one volume series includes copies of instructions sent to diplomatic and consular representatives of the United States.

INDEX:
1. An index register is included at the front of the microfilm series.

U.S. Department of State. "Diplomatic and Consular Instructions, 1791-1801"

This series in four volumes and parts of two other volumes consists of copies of letters sent to officials of the U.S. assigned to service abroad, including diplomatic and consular representatives, special agents, and bearers of despatches forming a single chronological sequence.

INDEX:
1. An index is provided with each volume of the microfilm series.

U.S. Department of State. "Consular Despatches" (Mf.)

This series contains reports to the Department of State from U.S. Consular representatives, and covers a wide range of topics dealing with economic, political, and social conditions abroad, in addition to routine matters. Microcopies of despatches from over 500 cities representing countries throughout the world are available in this series.

INDEX:
1. All the countries, with the time period covered for each country, are listed in the List of National Archives Microfilm Publications, 1968, published by the National Archives and Records Service.
U.S. Department of State. "Diplomatic Despatches" (Mf.)
This microfilm series consists of reports from U.S. diplomatic representatives abroad. More than 40 countries are represented in this series.

INDEXES:
1. For many of the countries in this series, a register is provided on the first microfilm roll.
2. The countries, with the dates of coverage, are also listed in the List of National Archives Microfilm Publications, 1968, published by the National Archives and Records Service.

U.S. Department of State. "Notes from Foreign Legations" (Mf.)
This microfilm series is composed of communications to the State Department from foreign legations in the U.S. Among the 50 countries covered in this series are: Bolivia, Columbia, Chile, Ecuador, Hawaii, Peru, Turkey and Venezuela.

INDEX:
1. For a list of all the countries in this series, with the dates of coverage, see the List of National Archives Microfilm Publications, 1968.

U.S. Department of State. "Decimal File, 1910-29" (Mf.)
This microfilm series includes records of political relations of countries with the U.S., with other countries, and the internal affairs of countries. Approximately 40 countries are included in this series.

INDEX:
1. For a description of this series, including a list of all countries included, and an indication of the subject matter treated, see the List of National Archives Microfilm Publications, 1968.

Records of the Bureau of Indian Affairs

U.S. Bureau of Indian Affairs. Documents Relating to the Negotiation of Ratified and Unratified Treaties With Various Indian Tribes, 1801-69 (Mf.)

U.S. Bureau of Indian Affairs. Letters Sent by the Superintendent of Indian Trade, 1807-23 (Mf.)
This microfilm series includes copies of letters of instruction and other communications, letters to businessmen and purchasing agents concerning the nature, quality and price of goods to be purchased, and communications to American consuls abroad respecting the disposal of peltries at auction and the purchase of goods.

U.S. Bureau of Indian Affairs. Letterbooks of the Arkansas Trading House, 1805-10 (Mf.)
Included in this series are copies of letters sent from one of the first three Trading Houses established west of the Mississippi River in the Louisiana Territory.

U.S. Bureau of Indian Affairs. Letters Received by the Office of the Secretary of War Relating to Indian Affairs, 1800-23 (Mf.)
INDEXES:
1. For information about the contents of the series described above, see the "Introductory Notes" found at the beginning of the first microfilm roll in most of the series.
2. For a brief description of the series noted above, see the List of National Archives Microfilm Publications, 1968.

Records of the Continental Congress and the Constitutional Convention

Papers of the Continental Congress, 1774-89 (Mf.)
On 204 rolls, covering items in approximately 530 bindings, this microfilm series includes journals, committee reports, memorials and petitions, the correspondence of the officers of the Continental Congress with diplomatic representatives of the U.S. abroad, officers in the Continental Army, state officials, and private individuals.

INDEXES:
1. The first seven microfilm rolls contain the indexes that apply to most of the papers of the Continental Congress.
2. The guide to the collection, including a description of the index rolls mentioned above, is the National Archives Publication, *Papers of the Continental Congress, 1774-89*.

Records of the Bureau of the Census

This microfilm series of schedules of population contain a wealth of information for genealogists, historians and social scientists. They are useful for study in such subjects as westward expansion, the status of free and slave labor, regional and local history, and immigration. They include:

U.S. Census Office.

- 5th Census, 1830. Population Schedules, Illinois (Mf.)
- 7th Census, 1850. Population Schedules, Illinois (Mf.)
- 9th Census, 1870. Population Schedules, Illinois (Mf.)
- 10th Census, 1880. Population Schedules, Illinois (Mf.)
- 8th Census, 1860. Population Schedules, Indiana (Mf.)
- 8th Census, 1860. Population Schedules, Ohio (Mf.)

INDEXES:

1. In order to obtain the microfilm reel number of a particular county, see the Federal Census of Population reel guides found in the *Federal Population Censuses, 1790-1890*, published by the U.S. National Archives and Records Service.

"Presidential Papers" (Mf.)

There are currently available on microfilm the collected papers of 19 U.S. Presidents. The papers of William Howard Taft will soon be available bringing the collection to a total of 2,291 reels of microfilm for 20 presidential collections with index entries for 1,370,000 items. Other projected collections will include the papers of Woodrow Wilson, James A. Garfield and Thomas Jefferson. This microfilming project will also include, when completed, the presidential papers in the Library of Congress, 23 in all. Currently available are the papers of:

- Chester Alan Arthur
- Grover Cleveland
- Calvin Coolidge
- Ulysses Simpson Grant
- Benjamin Harrison
- William Henry Harrison
- Andrew Jackson
- James Madison
- James Monroe
- Franklin Pierce
- James Knox Polk
- Theodore Roosevelt
- Zachary Taylor
- John Tyler
INDEXES:
1. The first five rolls of the microfilm series contain the index to the collection.
2. Printed indexes to the papers of the presidents have been published by the Library of Congress.

Lincoln, Abraham. Robert Todd Lincoln Collection of the Papers of Abraham Lincoln (1809-1865), 1790-1916 (Mf.)

Although not a part of the series of "Presidential Papers," this collection of 90 rolls of microfilm is an important adjunct to it.

Published Colonial Records of the American Colonies (Mf.)

This microfilm series, also known as "American Colonial Records," makes available 68 titles, approximately 300,000 pages, of valuable material for research and study of American history. Included are the most important published series of colonial and state records of the original 13 colonies plus Maine and Vermont. Coverage is up to about 1800.

INDEX:
1. For a list of titles in this collection, see the pamphlet entitled Microfilm Publications of Published Colonial Records of the American Colonies by Research Publications, Inc.

Recueil des Historiens des Croisades (Microfiche)

This series contains one of the major sources for the study of medieval European history and the most comprehensive collection for the crusades. Its 16 volumes are divided into five major divisions: Western histories, Arabic sources, Byzantine and Armenian documents, chroniclers, and the famous Assizes of the crusading states.

INDEX:
1. Each of the five major divisions includes the index for that division.

Recueil des Historiens des Guales et de la France (Microfiche)

This series, among the major sources for the study of medieval history, in 24 volumes covers the history of France to 1328.

INDEX:
1. Each volume in the microfiche series includes an index to that volume.

"Russian Historical Sources, First and Second Series" (Mf.)

This microprint collection is a selected list of basic sources to research in Russian history. The titles chosen were compiled by Fred S. Rodkey, Department of History, University of Illinois, with the assistance of scholars from leading U.S. colleges and universities. Included are books (monographs and serials) and periodicals. Included in two series are 36 items. Following are examples from this series:

a) Opyt Russkoï Istoriiografii (A Tentative Russian Historiography), by Vladímir S. Ikonnikov (Kiev, 1891-1908, 2 volumes in 4), which has valuable bibliographies of Russian historical sources.
b) Krasnyi Arkhiv, an historical journal covering the period from 1922 to 1941, in 106 numbers.

INDEX:
1. For a guide to the titles included in *Russian Historical Sources, First Series and Second Series*, see the dealer's catalog entitled *Readex Microprint Publications, 1969-70* by the Readex Microprint Corporation.

**Spain. Córtes**

This series is comprised of selected public records of the Legislative Assembly (Córtes) for the periods 1810-1813, 1820 to 1823, and 1934 to 1937. Included are records of programs and reports, petitions originating in the cities and provinces, records of activities, discussions and speeches made by Assembly members, and records of decisions made by the Assembly.

**Actas de las Sesiones Secretas de las Córtes Generales y Extraordinaries de la Nación Española** . . . (Microfiche)

Included in this microfiche series are: a) the Sesiones Secreta, from September 25, 1810 through September 7, 1813 (cards 131-144); b) Actas de la Diputacion Permanente de Córtes, including 17 sessions, from September 9, 1813 through September 25, 1813 (card 144); and c) Actas de las Sesiones Secretas de las Córtes Ordinarias, from October 3, 1813 through May 7, 1814.

INDEXES:
1. A chronological table or outline of the entire collection of Córtes documents precedes this series. A copy is also found at the head of each annual collection in this series.
2. An alphabetical index is provided at the conclusion of the series (card 145).

**Spain. Córtes, 1810-1813**

**Diario de las Discusiones y Actas de las Córtes**. (Microfiche)

This microfiche collection includes the *Diario de las Sesiones* (diary or daily record of the discussion and Acta) of the "Sesiones Extraordinarias de las Córtes Generales y Extraordinarias" for the period from September 24, 1810 through September 20, 1813.

INDEXES:
1. A chronological table or outline of the entire collection of Córtes documents is provided at the head of each annual collection in this series.
2. A consolidated, alphabetical index of notable items and topics is provided at the conclusion of the series (cards 112-115).

**Actas de las Sesiones de la Legislatura Ordinaria de 1813-1814** . . . (Microfiche)

This microfiche series covers the period from October 1, 1813, through February 19, 1814; and from March 1, 1814, through May 10, 1814.

INDEXES:
1. Chronological tables or outlines of the entire collection of Córtes documents precede each annual collection; one is also found on card 125, preceding the March 1, 1814 session.
2. Alphabetical, topical indexes are provided in this series: a) the first covers the period to February 19, 1814 and is found on card 123, and b) the second covers the period from March 1, 1814 through May 9, 1814 and is found at the conclusion of the series on card 130.

**Diario de las Sesiones de C�rtes** (Microfiche)

This microfiche series covers the period from June 26, 1820 through August 20, 1823. Following this, on cards 188-200, are the Actas de las Sesiones Secretas de las Cortes Ordinarios y Extraordinarias from July 25, 1820, through September 27, 1823.

INDEXES:
1. A chronological table or outline of the entire collection of the C�rtes documents precedes each annual collection in the Diarios and Actas in this series.
2. Alphabetical indexes are provided in this microfiche series, and are found for the:
   a) November 8, 1820 session (cards 34-35).
   b) June 30, 1821 session (cards 76-78).
   c) February 13, 1822 session (cards 114-115).
   d) June 30, 1822 session (cards 150-153).
   e) February 17, 1823 session (cards 176-177).
   f) March 23, 1823 session (card 179).
   g) August 20, 1823 session (cards 186-187).
   Actas
   a) at the conclusion of the September 27, 1823 session (card 200).

**Diario de Sesiones de las Cortes Constituyentes.** (Microfiche)

This microfiche series covers the period from October 17, 1836, to November 4, 1837.

INDEXES:
1. A chronological table or outline of the entire collection of the C�rtes documents precedes each annual collection in this series.
2. A consolidated alphabetical index is found at the conclusion of this series (cards 113-118).

**Diario de las Sesiones de C�rtes. Estamento de Ilustres Proceres.** (Microfiche)

This series covers the sessions from July 20, 1834 through May 23, 1836.

INDEXES:
1. A chronological table or outline of the entire collection of C�rtes documents precedes each annual collection in this series.
2. General, alphabetical indexes are found at the conclusion of the:
   a) May 29, 1835 session (cards 9-10).
   b) January 27, 1836 session (card 13).
   c) May 23, 1936 session (last card in series, card 16).

**Diario de las Sesiones de C�rtes. Estamento de Pr�curadores.**

This microfiche series covers the sessions from November 16, 1835 through May 23, 1836.
INDEXES:
1. A chronological table or outline of the entire collection of Cortes documents precedes both annual collections in this series.
2. Alphabetical indexes are found at the conclusion of the:
   a) January 27, 1836 session (card 10); and
   b) series (cards 18-19).

"State Constitutional Conventions from Independence to the Completion of the Present Union, 1776-1959"

This series is planned to encompass all known published documents relating to the development of U.S. state constitutions to 1959. It will be published in three series: a) "Series I" is described below, b) "Series II: From Thirteen to Thirty-Three; Admissions to the Union Before the Civil War" will contain convention records of the 20 states that joined the Union before 1861, and c) "Series III: Completing the Present Union; the Seventeen Admissions, 1861-1959" will include documents for those states which joined the Union after the Civil War.

"Series I: The Thirteen Original States" (Microfiche)
This series, including over 360 individual titles, covers convention debates, journals, reports and other documents of the original 13 states for the period from 1776 to 1959.
INDEX:
1. A bibliography is provided for each state in Series I with contents arranged chronologically. Each has the title *State Constitutional Conventions from Independence to the Completion of the Present Union, 1776-1959* with the name of the respective states added and is compiled by Cynthia Browne.

Stevens, Benjamin Franklin. *B. F. Stevens's Facsimiles of Manuscripts in European Archives Relating to America, 1773-1783* (Mf.)
This series in 25 volumes includes facsimiles of 2,107 documents, almost wholly comprised of unpublished manuscripts, from the period of the American Revolution. Included are civil, confidential, diplomatic, political and military papers from the archives of England, France, Holland and Spain.

INDEX:
1. The index is the last volume (vol. 25) in the series. It includes numerical tables of documents, with the dates added; chronological tables; and an alphabetical index of authors and receivers of the original documents, with some annotations. A copy of this index is provided as the last item in the microfilm series. It is entitled *B.F. Stevens's Facsimiles of Manuscripts in European Archives Relating to America, 1773-1783: Index*, vol. 25, and is also available in book form published by the AMS Press.

U.S. City Directories 1861-1881 (Mf.)
Continuing the series entitled *American Directories through 1860*, this series includes 66 city directories. Cities selected rank within the top 50 in size for the period covered; others were chosen for their regional importance.

A third and fourth series covering the period 1882-1901 will be available in the future.

INDEX:
1. A list of city directories included in this series is provided by Research Publications, Inc. Provided in this brief information sheet is a description, in outline form, of the collection.

SERIES IN LIBRARY SCIENCE

Association of College and Research Libraries. *ACRL Microcard Series* (Rmc.)
This microcard series consists of approximately 170 theses, reports and research projects relating to a broad range of topics in the library field, and historical, descriptive, and enumerative bibliography.

INDEXES:
1. Item number 100 in the microcard series provides abstracts of the first 99 titles.
2. The *ACRL Microform Series Index* serves as a guide to titles numbered 1 through 170. This pamphlet which provides a list of titles in the series is published by Microcard Editions.
SERIES IN LITERATURE

Lost Cause Press (Louisville, Kentucky). Lyle H. Wright: American Fiction, 1774-1900 (Rmc., Microfiche)

The following series include the complete text of selected titles listed in the three volumes by Lyle H. Wright entitled American Fiction, 1774-1850..., American Fiction, 1851-1875..., and American Fiction, 1876-1900....

"American Fiction, 1774-1850" (Rmc.)
This continuing series, on microcard, currently includes the complete texts of approximately 800 titles of fiction written by Americans and published in the United States. This series includes novels, romances, short stories, fictitious biographies, travels, allegories, and tract-like tales.

INDEXES:
1. The Lost Cause Press...Lyle H. Wright: American Fiction, 1774-1900, serves as an index to the series.
2. The micro series is based on American Fiction, 1774-1850; A Contribution Toward a Bibliography by Lyle H. Wright.

"American Fiction, 1851-1875" (Rmc., Microfiche)
This continuing series, on microcard and microfiche, currently includes the complete texts of about 500 titles of fiction written by Americans and published in the United States. Included in this series are novels, novelettes, romances, short stories, tall tales, tract-like tales, allegories, fictitious biographies and travel. Among the events covered in the literature of the period were the Civil War and slavery, westward expansion and the women's rights movement.

INDEXES:
1. The Lost Cause Press...Lyle H. Wright: American Fiction, 1774-1900, serves as an index.
2. The micro series is based on American Fiction, 1851-1875; A Contribution Toward a Bibliography by Lyle H. Wright.

"American Fiction, 1876-1900" (Rmc., Microfiche)
This continuing series on microcard and microfiche includes the complete text of novels, short stories, tales, allegories, tract-like tales, fictional biography and travels. Included are works written by Americans and published in the United States.

INDEXES:
1. The Lost Cause Press...Lyle H. Wright: American Fiction, 1774-1900, serves as an index to the series.
2. This series is based on American Fiction, 1876-1900; A Contribution Toward a Bibliography by Lyle H. Wright.

Bell, John. British Theatre (Rmc.)
This series includes the text of 140 English plays, spanning two centuries (17th and 18th), performed at both Covent Garden and Drury Lane, London. Most of the plays are preceded by biographical sketches of the author, lists of players and critical and other prefatory material.
INDEX:
1. The printed Library of Congress author card includes a content note which lists all the titles in the collection. See under "Bell, John. British Theatre" in the card catalog or in the National Union Catalog, Pre-1956 Imprints..., vol. 44, p. 651, col. 1.

British and Continental Rhetoric and Elocution (Mf.)
This microfilm series provides about 40,000 pages of text from more than 100 titles dating from the 16th through the 19th centuries. The books were selected by the microfilm and microcards committee of the Speech Association of America from 15 major American and British libraries with titles also selected from the Bibliothèque Nationale and the University of Glasgow.

INDEX:
1. The index to this microfilm series is entitled British and Continental Rhetoric and Elocution and is published by University Microfilms.

"British Culture, 18th and 19th Century" (Rmc.)
This microcard series includes the complete texts of approximately 652 volumes--as of 1968--covering 18th and 19th century British cultural history and English literature. Included are biographies, contemporary and retrospective histories, and critical works of 18th century English literature as well as prose, criticism and miscellaneous works of the Victorian period.

INDEX:
1. For a list of authors and titles in this collection, see the Lost Cause Press Microcard Catalog, 1962, and its supplements.

"British Culture: Series Two" (Microfiche)
This microfiche series, based on The New Cambridge Bibliography of English Literature, Vol. 3, 1800-1900, includes the complete text of original works as well as critical titles, excluding drama and fiction. Approximately 300 volumes will be published each year for a period of 10 years.
This bibliography is limited to literary authors native to or mainly resident of the British Isles. No such restrictions are, however, placed on secondary source materials.

INDEX:

Covent Garden Prompt Books (Mf.)
This collection contains the text of 37 original play books from the Covent Garden Collection at the Newberry Library in Chicago, Illinois. These plays, annotated for performances, were produced during the first hundred years after the opening of this famous London Theatre in 1732.

INDEX:
1. The titles in this series are listed in the pamphlet entitled A Century of Great Theatre from London's Famed Covent Garden by the Micro Photo Division, Bell and Howell.
Dibdin, Thomas J. London Theatre (Rmc.)
This series consists of the text of 103 18th century English plays which were selected and published in 1815 (1814-25), by Thomas John Dibdin, of the Theatre Royal, Drury Lane. In most cases each play is preceded by a brief history of the play with a list of characters.

INDEX:
1. The printed Library of Congress author card includes a contents note which lists all the titles in the collection. See under "Dibdin, Thomas John. British Theatre" in the card catalog or in the National Union Catalog, Pre-1956 Imprints..., vol. 142, p. 487, col. 3.

Dodsley, Robert. Select Collection of Old English Plays (Rmc.)
This series includes the text of 82 16th and 17th century English plays originally selected and published in 1744 by Robert Dodsley. This fourth revised and enlarged edition by W. Carew Hazlitt (1874-76), includes preface notes with lists of characters for most of the plays.

INDEX:
1. The printed Library of Congress author card includes a contents note which lists all the titles in the collection. See under "Dodsley, Robert. Selected Collection of Old English Plays" in the card catalog or in the National Union Catalog, Pre-1956 Imprints..., vol. 145, p. 613, col. 1.

"Early American Imprints, 1639-1800" (Mp.)
See page 3 for a description of this series.

INDEX:
1. The Checklist of American Drama..., compiled by Albert von Chorba, and issued by the University of Pennsylvania Library lists plays through 1865, and includes about 50 titles found in the "Early American Imprints, 1639-1800" series.

Early English Text Society (Publications) (Rmc.)
This series on microcard and in book form includes the complete text of 320 titles covering Old English through Middle English language and literature. The society was founded by F.J. Furnivall to bring the mass of unprinted early English literature within the reach of students, and to provide sound texts from which the New English Dictionary could quote. In 1867 an extra series of texts already printed but not in satisfactory or readily obtainable editions was started. Titles from both the original series and the extra series are available in microform and in book form.

The "Original Series" consists of items numbered 1 through 159, however, it is not complete. This series is in both microcard and book form. In the latter form it is published by the Oxford University Press. The "Extra Series," numbered 1 through 185, is in book form only (published by N. Trübner and the Oxford University Press) and contains many gaps.

INDEXES:
1. Individual printed Library of Congress author cards may be found in the card catalog filed by item number under the respective series titles.
2. In addition to being listed in the card catalog, both series are listed and described in the British Museum, Department of Printed Books. General Catalogue of Printed Books, vol. 142, pp. 850-82; and ... Ten Year Supplement, 1956-65..., vol. 28, pp. 117-20.

3. A list of titles is also found in the Peabody Institute, Baltimore. Catalogue of Printed Books, pp. 1098-1100.

4. A List of Publications was published for the Early English Text Society in 1931 by H. Milford.

English and American Plays of the 19th Century (Mp.)

This series currently consists of the texts of more than 12,000 plays with about 4,000 added annually. No general index to this series is currently available, however, described below are sources in which plays are listed. When complete this series should include more than 25,000 plays published during the nineteenth century.

INDEXES:

1. Alphabetical lists of authors and titles are provided with shipments of plays. Each bears the title The Checklist--English and American Drama of the Nineteenth Century by Allardyce Nicoll and George Freedly. Since no comprehensive index has yet been published, The Checklist serves as a guide to the collection.

2. The "Hand-List of Plays" found in vols. IV and V, and the Alphabetical Catalog of Plays, vol. VI, all parts of A History of English Drama, 1660-1900 by Allardyce Nicoll, serve as indexes to the microprint series described above. In both vols. IV and V (vol. IV covers 1800-1850, and vol. V covers 1850-1900) the arrangement is by author. In vol. VI, a consolidated index, the arrangement is by titles. Found also in vol. VI, are additional titles, new information on authorship, and alternative titles to plays.

3. A History of the American Drama from the Beginning to the Civil War and A History of the American Drama from the Civil War to the Present Day, both by Arthur Hobson Quinn, serve as indexes to the microprint series.

4. Also serving as an index to the series is the Checklist of American Drama Published in the English Colonies of North America and the United States through 1865, in the Possession of the Library, University of Pennsylvania compiled by Arthur Hobson Quinn.

5. Another index to the microprint series is Later American Plays, ... by American Authors Published and Performed in America since 1831 by Robert Roden.

English Books, 1475-1640 (Mf.)

This series is a microfilm edition of the text of currently about 12,000 titles represented in the Short-Title Catalogue of Books Printed in England, Scotland & Ireland and of English Books Printed Abroad, 1475-1640 by Alfred William Pollard and Gilbert Richard Redgrave.

INDEXES:

1. Indexes are periodically published by University Microfilms indicating current additions to the collection. Each is entitled Early English Books, 1475-1640, A Partial List by STC Numbers...Cross Index by STC Numbers.

**English Books, 1641-1700 (Mf.)**

This series is a microfilm edition of the texts (3,685 titles) currently represented in the *Short-Title Catalogue of Books Printed in England, Scotland, Ireland, Wales and British America and of English Books Printed in Other Countries, 1641-1700* by Donald Goddard Wing. The series is not yet complete.

**INDEX:**

1. Indexes are periodically published by University Microfilms indicating current additions to the collection. Each is entitled *English Books, 1641-1700, A Partial List by Wing Numbers.*

**New Shakespeare Society, London. Publications (Rmc.)**

This series includes 41 volumes in 50. It is divided into series numbered 1 through 8 (no. 5 was never published). It includes: Series I, Society Transactions from 1874 to 1892; Series II, Plays; Series III, Originals and Analogues; Series IV, Shakespeare's Allusion Books (covers not only those books which afford some allusion or indirect reference to Shakespeare, or to a work of his, but also those which directly deal with either); Series VI, Shakespeare's England; Series VII, English Mysteries, Miracle-Plays, Interludes, etc., up to Shakespeare's time; and Series VIII, Miscellanies.

**INDEXES:**

1. For the contents of the series see under "New Shakespeare Society: Publication" in the *Shakespeare Bibliography...* by William Jaggard.


"*Selected Americana from Sabin's Dictionary of Books Relating to America, from its Discovery to the Present Time*" (Rmc. or Microfiche)

This microcard/microfiche series includes the complete text of selected textually significant titles relating to the Americas with primary emphasis on North America. Currently the series includes approximately 1,412 volumes with 600 planned for publication each year.

**INDEXES:**

1. The titles selected in this series are found in the *Bibliotheca Americana. A Dictionary of Books Relating to America from its Discovery to the Present Time* by Joseph Sabin.

2. The Lost Cause Press has published various guides or indexes to the series. See the Microcard Catalog; the *Microcard Collection, Joseph Sabin: Selected Americana from Sabin's Dictionary of Books Relating to America, from its Discovery to the Present Time*; and supplements entitled *Microcard Project, Selected Americana from Sabin's Dictionary of Books Relating to America, from its Discovery to the Present Time.*

**Shakespeare Society, London. Publications (Rmc.)**

The series consists of all the publications of the society which was founded by J.O. Halliwell and J.P. Collier in 1841 and ended in 1853, shortly after the exposure of Collier's manuscript fraud. The purpose of the society
was to print and distribute to subscribers books by and about Shakespeare and the literature of his time.

It should be noted that the microform series is arranged in chronological order with items numbered 1 through 48 with 1 supplement. This arrangement corresponds to the listing of the publications of the society in the Bibliographer's Manual. (See item 1 under "Indexes" immediately below.)

INDEXES:
1. For a list of titles and authors in the series, see vol. 4 of the The Bibliographer's Manual... by William Lowndes, pp. 2341-42.
2. Another index which includes a guide to the contents of the Papers of the Shakespeare Society is the Shakespeare Bibliography... by William Jaggard, pp. 606-07.
3. Also, see pages 4079-80 in the Peabody Institute. Baltimore Catalogue... for a list of works in the series.

Three Centuries of Drama: English: 1500-1800, American: 1714-1830 (Mp.)
This series includes the text of approximately 5,600 plays published in the English language and in the United States. It includes approximately 5,350 British titles and 250 American titles.

INDEX:
1. The index to the series is entitled Three Centuries of English and American Plays, a Checklist by George Bergquist.

SERIES IN MUSIC
"Early American Imprints, 1639-1800" (Mp.)
See page 3 for a description of this series.

INDEX:
1. The index to the series is Music in Early America: A Bibliography of Music in Evans by Donald Hixon.

SERIES IN PSYCHOLOGY
Microcard Publications of Primary Records in Culture and Personality (Rmc.)
Sponsored by the Committee on Primary Records, National Academy of Sciences, National Research Council, this series consisting of titles of projects numbered 1 through 26 includes primary source material on personality in various cultures and would be of use to students, anthropologists and psychologists.

INDEX:
1. A table of contents listing titles and authors, with arrangement by record number, is provided at the head of the microcard collection.
SERIES IN RELIGION

Acta Sanctorum (Microfiche)

This series provides in 67 volumes, a critical study of the lives and legends of all the known saints in the calendar of the Catholic Church, a project begun in the 17th century by a group of Jesuits led by Jean Bolland. The arrangement of the collection is by days following the order of the calendar.

To provide supplementary bibliographic study and new materials, subsequent publications have been provided: a) a quarterly, historical journal entitled Analecta Bollandiana, begun in 1882; b) since 1892, the Bulletin des Publications Hagiographiques, containing criticism of more recent research and study; and c) the Bibliotheca Hagiographica Graeca (1895), the Bibliotheca Hagiographica Latina (1899), and the Bibliotheca Hagiographica Orientalis.

For an introduction to and a description and plan of the Acta Sanctorum, please see the periodical Contemporary Review, vol. 43, 1883, pp. 69-84.

INDEX:
1. The arrangement of the series is by calendar date; each month is composed of several volumes. Chapter two of the general preface to the first volume of January includes a general plan of the collection. Following is an outline of the various indexes:

a) a list for each volume of the saints for each day in chronological order;
b) a list of names belonging to a particular day prefixed to that day in the order in which they are taken;
c) a list of saints rejected or postponed to other days;
d) prefatory and introductory material;
e) following the text of each volume the following are included:
   (1) alphabetical list of saints
   (2) chronological index
   (3) historical index
   (4) topographical index
   (5) glossary
   (6) suggested topics for sermons;

f) general tables for the first 10 months: vol. 62 (box 47, suppl. 1875, nos. 1909-29); and
g) alphabetical list of saints' names as they were gathered from codices: vol. 65 (box 45, vol. II, nos. 1805-16).

English Books, 1641-1700 (Mf.)

See page 32 for a description of this series.

INDEX:
1. For titles of suppressed religious works, many of which are found in the series listed above, see A Catalogue of Catholic Books in English Printed Abroad or Secretly in England, 1558-1640 by Anthony Allison and D.M. Rogers.
This series of church history in America from the early 1800s to the present includes directories, minutes, official records and yearbooks of the following religious bodies: a) Assemblies of God, b) Christian Churches (Disciples of Christ), c) Churches of Christ, d) Congregational Christian Churches, and e) the Cumberland Presbyterian Church.

A second series is currently in preparation covering church records of the same period as the first series. It will include documents of the following churches: a) the Associated Reformed Presbyterian Church, b) the Brethren in Christ, c) the Seventh-Day Adventist Church, and d) the American Baptist Convention.

INDEX:
1. The contents of series 1 and 2 are listed in the handbooks entitled The Library of American Church Records in Microfilm: Personnel; Statistics, Development by Alfred DeGroot.

Migne, Jacques Paul. Patrologiae Cursus Completus: Series Graeca (Microfiche)

This microfiche series contains the Greek and Latin texts of the writings of the Greek Fathers of the church (161 volumes in 166) from the second century A.D. to Cardinal Bessarion and the Council of Florence (1439). A supplement of 81 volumes of the Latin text only of the Greek Fathers was published (1856-67), but is not part of the microfiche series.

INDEXES:
1. Included as the first card in the series is a microfiche copy of the Peabody Institute. Baltimore. Catalogue... part IV, pp. 2908-12. These pages provide an alphabetical author index to the Greek Series.

2. A comprehensive index to the Greek Series is provided beginning with card 2 and extending through card 21 of the microfiche collection. This index is divided into two major parts: a) Tome I, and b) Tome II providing comprehensive coverage of writings relating to the works of the Church Fathers including introductions, dissertations and the commentaries of contemporary scholars. Cards 20 and 21 include: a) a title or parts index arranged alphabetically, b) an alphabetical index of authors, c) a general topical outline, and d) a brief outline of all the indexing.

3. The comprehensive indexing described in item 2 was published separately in book form (Paris, Garnier, 1912); the indexing was arranged by Ferdinandus Cavallera.

4. Another copy of complete indexing to Migne's Greek Series is the Index Locupletissimus... by Theodor Hopfner published in Paris by P. Geuthner in 1928.

5. See also John Pearson's Conspectus Auctorum, a survey of authors whose names are listed in both the Greek series and the Series Latina of the Patrologiae, Cursus Completus series. The Conspectus Auctorum was published in two editions: a) with the Index Alphabeticus and b) as a separate work in 1882 by John Batteridge Pearson.

Migne, Jacques Paul. Patrologiae, Cursus Completus: Series Latina (Microfiche)
Included in this series are the writings of the Latin fathers of the church in 221 volumes covering the period from Tertullian (A.D. c160-c230) to the time of Pope Innocent III (A.D. 1198-1216).

INDEXES:
1. Provided at the head of the series is a microfiche copy of the Peabody Institute. Baltimore. Catalogue, part IV, pps. 2913-27. These pages provide alphabetical author indexes to the Latin series.
2. Included as volumes 218 through 221 of the microfiche collection Latin series are detailed indexes divided into three parts: a) general author indexes, b) general title indexes, and c) indexes of authors mentioned in the works of the church fathers. These indexes were published in book form by Brepols in 1963. Volume 218, the Index Alphabeticus, was published separately in book form by the Gregg Press in 1965.
3. Another index is the Conspectus Auctorum which is a survey of authors whose names are listed in both the Greek series and the Latin series of the Patrologiae, Cursus completus series. The former title was published in two editions: a) as part of the Index Alphabeticus described in item 2 above, and b) as a separate work in 1882.

ANOTHER INDEX:
1. For a list of selected authors see the Elucidatio in 235 Tabulas Patrologiae Latinae Auctores Cartusiensi by Jacques Migne.

Parker Society, London. Publications (Rmc.)
This microcard series in 55 volumes includes the basic writings of the fathers and early authors of the Church of England, and is an important source for the study of the Reformation and Renaissance as well as English literature and intellectual history of the 16th and 17th centuries.

INDEXES:
1. For an annotated list of titles in volume number order see Texts and Calendars by E.L.C. Mullins, pp. 227-31.
2. In addition an alphabetical list of authors with titles is provided in the British Museum General Catalogue of Printed Books, vol. 142, pp. 1475-78.
3. A General Index to the Publications of the Parker Society compiled by Henry Gough, is provided at the conclusion (volume 55) of the microcard series. Included are: a) an alphabetical index of authors with titles, and b) a general alphabetical index to the entire collection.

SERIES IN THE SOCIAL SCIENCES
Human Relations Area File (HRAF) (Microfiche)
This is a continuing series of primary sources covering many of the world's cultures, principally ethnographic in content, with a unique filing system permitting searches by culture or by topics crossing many cultures. This series includes the complete text of original articles, books and manuscripts in a file (including some "in process") of 250 principal divisions with a total number of 442,465 text pages.

INDEXES:
1. George Murdock's Outline of World Cultures, a preliminary classification of the cultures of the world, covers the area or culture classification around which each file is organized.
2. The Outline of Cultural Materials, covers the subject classification system on which each of the HRAF files is based. It is a standard index to all materials on a topic, to all sources in all the files.
3. In category III, one of the Outline of Cultural Materials categories located in each file, is found a full bibliographical citation for each source processed for that particular file.
4. A bibliography entitled HRAF Source Bibliography was published in 1969 reflecting the holdings in the series to that date. The arrangement of contents is by alphanumerical sequence, and follows the Outline of World Cultures format.

Martens, Georg Friedrich von. "Martens Collection of Treaties" (Microfiche)
Taken together, these series on microfiche represent the most complete and extensive collection of international agreements and negotiations in existence.

Martens, Georg Friedrich von. Recueil de Traitées d'Alliance, de Paix, de Trève (Microfiche)
This eight-volume series, second revised edition, covers the period 1861-1808.

________. Nouveau Recueil de Traitées d'Alliance, de Paix, de Trève (Microfiche)
This series, in 16 volumes, covers the period 1808-1839.

________. Nouveaux Suppléments au Recueil de Traitées
This three-volume, supplemental series covers the period 1761-1839.

________. Nouveau Recueil Général de Traitées, Conventions et Autres Transactions Remarquables (Microfiche)
Covering 20 volumes in 22, this series includes the period 1840-1874.

________. Nouveau Recueil Général de Traitées et Autres Actes Relatifs aux Rapports de Droit International (Microfiche)
This second series covering 35 volumes, includes the period 1853-1907.

________. Nouveau Recueil Général de Traitées et Autres Actes Relatifs aux Rapports de Droit International (Microfiche)
This third series, in 41 volumes, covers the period 1894-1943.

________. Supplément au Recueil des Principaux Traitées d'Alliance, de Paix, de Trève (Microfiche)
This supplementary series, in four volumes, covers the period 1494-1807.
INDEXES:
1. Included with the series described above is the Table Générale du Recueil des Traités de G.F. de Marten's et de ses continuateurs. In two volumes, these tables cover the first four series described above.
2. In addition, alphabetical, analytical and chronological tables are generally provided with the volumes in each series.

Organization of American States (OAS) (Series)
The documents that make up these several series are a valuable source for the study of the nations of the Western Hemisphere. The members of the OAS include: Argentina, Barbados, Bolivia, Brazil, Chile, Colombia, Costa Rica, Cuba, the Dominican Republic, Ecuador, El Salvador, Guatemala, Haiti, Honduras, Jamaica, Mexico Nicaragua, Panama, Paraguay, Peru, Trinidad, Tobago, the United States, Uruguay and Venezuela.


Official Records (Microfiche)
This series in English and Spanish, covering the period from 1961-1969, consists of documents and records of the Inter-American Conferences, meetings of Consultation of Ministers of Foreign Affairs, the Council of the OAS, the Inter-American Economic and Social Council, the Inter-American Judicial Committee, and various other agencies, as well as the administrative reports and documents of the General Secretariat, and the texts of treaties, agreements and conventions involving the OAS.

Council. Acta de la Sesión (Microfiche)
This series, in Spanish, covering the period 1948-1960, includes the minutes of the regular, extraordinary, secret and protocolary meetings. The Minutes for the years following 1960 are included as a part of the Official Documents described in the first item above.

Inter-American Economic and Social Council. Actas (Microfiche)
This series, in Spanish, covering the period 1945-1961, includes the minutes of the meetings of the inter-American Economic and Social Council. The Minutes after 1961 are found in the Official Reports described in the first item above.

Pan American Union. Division of Conferences and Organizations. Conferences and Organizations Series (Microfiche)
This series, in English, covering the period 1948-1959, contains the acts of conferences incorporated within the structure of the OAS, the texts of other principal documents relating to some of these conferences, the basic texts that govern the operation of agencies closely connected with the OAS, and a number of handbooks and compilations pertaining to conferences or organizations. This series was discontinued in 1959, and the information is now found in the Official Records described in the first item above.

Pan American Union. Congress and Conference Series (Microfiche)
This series, in English, covering the period 1929-1954, contains the final acts of inter-American conferences and meetings, the texts of other principal
documents relating to some of these conferences, and a number of handbooks and compilations or articles pertaining to inter-American conferences and meetings. This series was discontinued in 1950 and was replaced by the Conferences and Organizations Series described in the item immediately preceding.

Pan American Union. General Legal Division. Treaty Series (Microfiche)
This series, in English and Spanish, includes the charter of the OAS, constitutions, documents of the inter-American Council of Jurists, the statements of laws in matters affecting business, and other miscellaneous items.

INDEX:
1. Indexes of the OAS Official Records, in Spanish, covering the period 1961-1969, are found in category Z of the Official Records. The latter is described in the first item above.

Separate Units of U.S. Government Agency Publications Series

U.S. Congress. Senate and House Committee Hearings and Committee Prints (Mp.)
This microprint series includes the U.S. House and Senate committee hearings and prints from the 84th Congress, 1956, to the present. The hearings consist of printed verbatim transcripts of the proceedings and investigations of the various congressional committees.

The prints, which are monographic in character, are prepared by the staff of legal and research assistants established to help a committee obtain highly specialized information.

INDEX:
1. By consulting the appropriate subject heading or committee name in the monthly or cumulative annual index to the Monthly Catalog of United States Government Publications, the researcher or student can locate the descriptive titles of the hearings or prints pertaining to his subject, and since the microprint series of Hearings and Prints includes every hearing and print listed in the Monthly Catalog arranged according to entry number the reader needs only the entry number to find the hearing or print he wishes to study.

U.S. 89th Congress, 1965. Senate and House Bills (Mp.)
This series includes all public legislation introduced into both houses of Congress during each session.

INDEX:
1. The guide to the series described above is the Monthly Catalog of United States Government Publications. It is published monthly with annual and decennial (1941-50, 1951-60) cumulative indexes.

"State Documents" (Rmc.)
This series includes the research reports of legislative service agencies, interim legislative committees, commissions, governors' study committees, and selected studies prepared by university bureaus of government and by the Legislative Reference Service of the Library of Congress. They relate to a wide range of public administrative problems.
INDEX:
1. The quarterly Legislative Research Checklist, published in Chicago by the Council of State Governments, serves as a guide to the collection.

"United Nations Documents and Official Records" (Mp.)

INDEX:
1. See the monthly issues of the United Nations Documents Index. For material needed prior to the current calendar year, see the annual cumulations. Please note that beginning with volume 14 (1963) the monthly issues of the Index are superseded at the end of the year by two separate annual cumulations:
a) Cumulative Checklist
An index with the contents arranged by series symbol. See the Cumulative Index for general information on the system of documents series symbols.
b) Cumulative Index
Each Cumulative Index consists of two parts issued separately, but bound in one volume: Part 1 is a consolidation of the twelve monthly subject indexes. Part 2 is a consolidation by symbol of all documents and publications issued by the United Nations and International Court of Justice, a consolidated list of documents republished in the "Official Records" and elsewhere, a consolidated list of sales publications, a list of new document series symbols, and a list of libraries and United Nations Information Centers receiving United Nations material.

OTHER INDEXES:
Some special indexes include:
3. Index to Proceedings of the General Assembly, which is a bibliographic guide to the proceedings and documentation of the sessions of the General Assembly as well as committees or ad hoc committees which met during the sessions. Included are a subject index, an index to speeches and a numerical list of documents. Coverage includes each session from the 14th (1959) to the 22nd (1968).

U.S. Serial Set and American State Papers
U.S. 15th-54th Congress. 1817-1897. Publications. "U.S. Serial Set (15th to the 54th Congress 1817-1897)" (Mp.)
This series consists of some of the most important material in the early history of the Republic. Included are both the journals of the Houses of Congress, and the scores of documents submitted to that body. In the future, coverage will be extended to 1900.

U.S. Congress. American State Papers. "American State Papers, 1789-1838" (Mp.)

This series is an integral part of the set, preceding and overlapping the main body. It comprises in 38 volumes the most important executive and legislative documents, including the first 14 congresses (1789-1817), and many publications of the 15th to 25th congresses (1817-1838).

INDEXES:
1. Each of the volumes of the "American State Papers" contains an index to the contents of that volume. An outline, with serial numbers, of the series is found in the tables of the Checklist of United States Public Documents, 1789-1909 available from the U.S. Superintendent of Documents.
2. Tables outlining the contents, with serial numbers, of the "U.S. Serial Set" are found in the Checklist of United States Public Documents, 1789-1909. In the tables, titles are usually given in the "Notes" column for the largest document in each volume. House and Senate Journal and Documents indexes are included in the microprint series.

SERIES IN TECHNOLOGY

U.S. Patent Office. Publications (Mp.)


INDEX:
1. The guide to the collection is the Monthly Catalog of United States Government Publications. It is published monthly with annual and decennial (1941-50, 1951-60) cumulative indexes.

SERIES IN THEATRE

Source Materials in the Field of Theatre (Mf.)

This series includes 80 books, periodicals, manuscripts, journals, and diaries containing selected primary and secondary sources of historical and critical importance gathered from scattered private collections and American and foreign libraries.

INDEX:
1. A guide to the microfilm series is Source Materials in the Field of Theatre: An Annotated Bibliography and Subject Index to the Microfilm Collection by Vincent L. Angotti.
BIBLIOGRAPHY OF INDEXES TO SERIES

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Class Reading. New York: CCM Information Corporation, v.1-, 1970-.


Human Relations Area Files, Inc. HRAF Research Guide. New Haven: Human Relations Area Files, Inc., 1949-


Integrated Personnel Services Index (IPSI). Ann Arbor: ERIC Clearinghouse, Counseling and Personnel Services Information Center, University of Michigan, v.1- , 1969-


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VITA

Peter P. Olevnik is currently Fine Arts Librarian at Illinois State University, a position he has held since 1970. Prior to assuming the duties as head of the library's Fine Art division, he served as Humanities Reference Librarian from 1968 to 1970. Before coming to I.S.U., and while attending graduate library school, he was a Library Trainee assigned to the Reference Department of the Chicago Public Library.

He received the M.A.L.S. degree from Rosary College, River Forest, Illinois in 1968 and the B.A. in Fine Arts (1962) and M.A. in Ed. (1965) degrees from Saint Francis College, Fort Wayne, Indiana.

Mr. Olevnik's special interest is public service in the university library. He has developed local guides to microforms, contributed to the development of a partially automated library circulation system, and served on several university and library committees.
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