INTRODUCTION MATERIAL AND INSTITUTIONAL INFORMATION QUESTION EXAMPLES FOR LOUISIANA CONNECTING TO COLLECTIONS SURVEY

The survey must be completed in a single session. If you close or exit the browser before submitting your responses, any answers you have entered may be lost. We recommend you review the form and your answers with your colleagues before beginning to answer the survey online. If you wish, you may print the survey to review and discuss with your colleagues before completing online. Once you have compiled the information on paper, we estimate the survey will take 30-40 minutes to complete.

To submit your answers, you must click on the "Submit Your Responses" button at the end of the survey form. Please answer these questions to help us learn about the state of Nebraska's collection core needs for conservation/preservation information.

Confidentiality: Your responses are being collected and analyzed by LYRASIS, an independent, nonprofit, research group. They will be kept confidential. Only aggregate results will be reported.

INSTITUTIONAL INFORMATION

1. What is the name and address of your institution?
   a. Name of Institution: __________________
   b. Name of the person(s) responding to this survey
      ____________________________________
   c. Name of the institutional unit for which you are filling out this survey. An institutional
      "unit" in this survey could be the herbarium, museum or archive at a University. Or,
      could include cemetery records, which may be curated separately from the County’s
      filed records.
      ________________________________
   d. Name of parent institution, if applicable (Parent Institution can be a college, university,
      community or state organization to which your organization reports)
      ____________________________________
   e. Mailing Address 1: __________________
   f. Mailing Address 2: __________________
   g. Town/City: __________________________
   h. Zip Code: __________________________
   i. Contact Telephone Number: _____________
   j. Website Address: ____________________
   k. Contact E-mail address: _______________