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Procedures for Proposing & Guest Editing an Issue of *Library Trends*

Scope

Library Trends focuses on library and information science topics of interest primarily to practicing librarians and information scientists and secondarily to educators and students. The style and tone of this quarterly are formal rather than journalistic or popular. *Library Trends* issues review the literature, summarize current practice and thinking, and evaluate the directions practice is taking. Papers must represent original work, published for the first time in *Library Trends*. Extensive updates of previously published studies are acceptable, but revisions or adaptations of published work are not sought.

Processes of Proposing and Publishing

An issue editor proposes the theme and scope of a new issue, draws up a list of prospective authors and articles, and provides short annotations of the articles' scope or else gives a statement of the philosophy guiding the issue's development. The issue prospectus is examined by the Graduate School of Library and Information Science (GSLIS) Publications Committee and requests for clarification or modification may be made before the prospectus is approved.

Once the prospectus is approved by the GSLIS Publications Committee, the issue will be scheduled for publication and the issue editor begins by inviting authors to write for the issue. The Publications Office will alert the authors to issue deadlines and will send them "Instructions for *Library Trends* Authors." The issue editor also will be sent a copy of the instructions along with "Suggestions for *Library Trends* Issue Editors." The suggestions are culled from our experience in editing and dealing with questions raised by issue editors and authors. Included are the typical stages an issue passes through; responsibilities of the issue editor; the responsibilities of the Publications Office editorial staff; and the typical timing of the writing, editing and production stages. Generally, it takes 1-2 years from proposal to publication.

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We publish *Library Trends* using theme suggestions of GSLIS Publications Committee members and our readers. We welcome ideas for issues and for writers that our readers would like to hear from. We also encourage readers to volunteer to be issue editors or to suggest others who may be willing. Please write us with your ideas or inquiries: GSLIS Publications Office, University of Illinois, 249 Armory Building, 505 E. Armory Street, Champaign, IL 61820 or call: James Dowling (Managing Editor) at 217/333-1359 or F.W. Lancaster (Editor) at 217/333-3280.

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Access Systems. Editor: Anne Gilliland, Staff Archivist-Records Specialist, Archives and Rare Books Department, Carl Blegen Library, Cincinnati, Ohio.

Spring 1988, *Library Literature in the 1980s*. Editors: Patricia

Stenstrom, Library and Information Science Librarian, University Library, University of Illinois at Urbana-Champaign; and Dale Montanelli, Budget Planning Director, University Library, University of Illinois at Urbana-Champaign.