

Illinois Data Bank Preservation Review Guidelines

The Research Data Service will convene Assessment Teams who will determine the long-term viability of Datasets published in the Illinois Data Bank. Preservation Review of any given Dataset will not be completed prior to the end of the Illinois Data Bank's commitment period, currently five years. The Research Data Service is committed to transparency, accountability, and collaborative decision-making regarding assessments of the long-term preservation status of research data. While a variety of unique factors influence decisions made about the Disposition of Datasets, the criteria outlined in this document provide a basis for assessing Datasets.

Evaluated by Curators/Librarians/Archivists	
Criterion	Consideration
Cost to Store	What is the estimated cost of continuing to store the dataset?
Cost to Preserve	What is the estimated cost of continuing or escalating preservation for the dataset? Preservation actions may include file format migration, software emulation, and/or enhancement of preservation metadata.
Access	What do download and page view metrics about interest in the dataset over time?
Citations	Has the dataset been cited in any publications?
Associated Publication Citations	If the dataset supports the conclusions of a publication, has that publication been cited in any other publications?
Restrictions	Does the dataset have any access or reuse restrictions associated with it?
Evaluated by Domain Experts	
Criterion	Consideration
Possibility of Re-creation	Is it possible to create the dataset again?
Cost of Re-creation	If it is possible to create the dataset again, what would be the cost of doing so?
Impact of Study	Did the study that generated the dataset significantly impact one or more research disciplines?
Uniqueness of Study	Was the study that generated this dataset novel?
Quality of Study	Is the study that generated this dataset regarded as being of quality by domain experts?
Quality of Data	Is the dataset of quality according to domain experts?
Current Relevance	Is the dataset useful for addressing contemporary research questions according to domain experts?
Evaluated by Curators/Librarians/Archivists and Domain Experts	
Criterion	Consideration
Availability of Other Copies	Is the copy of the dataset in the Illinois Data Bank the only one?
Understandability	Has the creator supplied sufficient metadata and documentation related to the dataset's creation, interpretation, and use in order to facilitate future discovery, access, and reuse?
Dependencies	Are the software, computing environment, or other technical requirements for using the dataset known? If so, are they available?

Appropriateness of Repository	Is there another trusted repository that, based on their collecting scope and user community, would be a better home for the dataset?
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[Contact Research Data Service staff](#) with questions or to request an addition or revision to these guidelines.