

## Illinois Data Bank Deposit Agreement

To start depositing your Dataset, please answer the following questions, read the following deposit agreement, and agree to this deposit agreement.

**Are you a Creator (includes one who has made, authored or otherwise made a substantive intellectual contribution) of this Dataset or have you been granted permission by a Creator to deposit this Dataset?**

- Yes
- No

**Have you removed any private, confidential, or other legally protected information from the Dataset?**

- Yes
- No
- Not applicable

**Do you agree to the Illinois Data Bank Deposit Agreement in its entirety?**

- Yes
- No

### ILLINOIS DATA BANK DEPOSIT AGREEMENT

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You agree that the University may convert the deposited Data Files and/or Metadata Files to any medium or format and make multiple copies of the deposited Dataset for the purposes of security, back-up, and preservation. In addition, you understand and agree that Research Data Service staff may make changes to Descriptive Metadata, including enhancements (such as addition of key words) and/or corrections (such as minor typos). Any Descriptive Metadata changes will be tracked via a public change log. Your Dataset will not otherwise be altered without your permission.

You understand that the name of the Depositor as well as the name and email address of the Long-Term Contact Person may be displayed with the published Dataset, as will the copyright license selected by the Depositor.

You understand that the University commits to preserving your published Dataset in accordance with the [Illinois Data Bank Preservation Policy](#). The University also commits to providing public access of Datasets through maintenance of persistent Illinois Data Bank webpages, Descriptive Metadata records, and identifiers, and to providing access metrics, which may include page-views, downloads, and citations. The University currently commits to this level of preservation, access, and reporting for a period of **at least five years** from the date of publication via the Illinois Data Bank. The University will endeavor to retain the Dataset beyond the initial five-year commitment, but reserves the right to review the long-term viability of the Dataset beyond the initial five-year commitment and the right to Deaccession the Data Files and/or Metadata Files or otherwise alter the availability of the Data Files, Metadata Files, and/or Descriptive Metadata after the initial five years in the University's sole discretion. Generally, the University will endeavor to retain at least the Descriptive Metadata beyond the initial commitment. To learn how to increase the likelihood that published Data Files and Metadata Files will be preserved beyond the initial five year commitment, please see the [Illinois Data Bank Preservation Review Guidelines](#).

If you cannot make all of the following representations, then you must contact Research Data Service staff at [databank@library.illinois.edu](mailto:databank@library.illinois.edu) before proceeding further.

In order to submit this Dataset, you represent that:

- You have the right to grant the rights contained in this License.
- Nothing in this Dataset, to the best of your knowledge, infringes on anyone's copyright or other intellectual property rights.
- If this Dataset does contain material for which you do not hold copyright and that exceeds fair use, you have obtained the unrestricted permission of the copyright owner to grant the University the rights required by this License and that such third-party owned material is clearly identified and acknowledged within the content of the Dataset.
- Nothing in this Dataset violates any contract terms (e.g., Nondisclosure Agreement, Material Transfer Agreement, Terms of Use, etc.)
- Nothing in this Dataset contains any private information, confidential information, proprietary information of others, export controlled information, or otherwise protected data or information that should not be publicly shared.
- You honor any publication delays required by other parties, such as a journal publisher, by selecting the appropriate release date for public distribution of all content in this Dataset.
- To the best of your knowledge, all content provided within and about this Dataset is accurate.
- Nothing in this Dataset contains any software viruses or computer codes, files, or programs capable of allowing unauthorized access or disrupting, damaging, limiting or interfering with the proper functioning of the Illinois Data Bank or other users' software, hardware, or telecommunications equipment.
- This Dataset is in a final state and is not subject to revisions or updates.
- You understand that if copyright terms for, or ownership of, this Dataset submission change, it is your responsibility to notify the University of these changes.
- If this Dataset is based upon work that has been sponsored or supported by an agency or organization other than the University, you must fulfill any right of review or other obligations

required by the contract or agreement with such an agency or organization before depositing into the Illinois Data Bank.

- You agree that this submission of this Dataset and your related actions are subject to all applicable state and federal laws as well as University and campus policies.

By agreeing to this Deposit Agreement, you acknowledge that you have read and accept the terms of this License and all related Illinois Data Bank and University policies.

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[Contact Research Data Service staff](#) with questions or to request an addition or revision to this policy.

Policy Document History and Version Control Table			
Version	Action	Approved By	Action Date
1.0	Policy issued.	Heidi Imker, Director, Research Data Service	2016-05-03
1.1	Policy reviewed. Minor change made: -Version table added.	Heidi Imker, Director, Research Data Service	2016-10-05
1.1	Policy reviewed.	Heidi Imker, Director, Research Data Service	2017-03-02

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